



Cameron County Emergency Services District No. 1
Board of Emergency Services Commissioners Meeting Notice
Wednesday, December 3, 2025 – 1:30 P.M. Special Meeting

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT THE **EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, DECEMBER 3, 2025.**

Quorum: Oscar Tapia, Beverly Meyn, Rene Perez, Eduardo Alvarez, Calixto Suarez

Staff: Grecia Lucio –ESD Coordinator, ESD Consultant – Tom Hushen, Fire Marshal Juan Martinez

Legal: Daniel N. Lopez

Attendance: Los Fresnos Fire Chief Gene Daniels, STEC Director Bill Aston, Brownsville Fire Chief Jarret Sheldon, Arroyo City Fire Chief John Wheelan, Rio Hondo Fire Chief Julian Longoria and Asst. Fire Chief Arnold Sanchez, San Benito Fire Chief Efrain Bautista

MEETING MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledge of Allegiance – United States of America and Texas

Meeting was called to order by Mr. Oscar Tapia at 1:30 p.m.
Quorum was established by members present.
A moment of silence was observed in honor of River Myles Garza.
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).

No public comments.
3. Review of Minutes:
 - A. October 29, 2025, Special Meeting Minutes

Motion to approve the Meeting Minutes for the October 29, 2025, meeting made by Mr. Perez, seconded by Mr. Alvarez Motion carried.
4. Presentation of Financial Report:
 - A. October Bank Statement (Revenues)
 - B. November Bank Statement (Revenues)
 - C. Payment of Claims

As of October 1, 2025, the beginning balance was \$2,302, 029.15, a total of 23 deposit/credits in the amount of \$1,520,881.03 a total of 27 check/debit in the amount of \$706,114.74, total interest incurred for the month in the amount of \$5,132.888. Ending balance as of October 2025, was in the amount of \$3,121,928.32.
Total revenue for the month of October 2025 was in the amount of \$1,777,029.56. Mrs. Lucio stated that the reconciliation for the month of October was complete.
*Mrs. Lucio also reported for the month of November 2025. She advised the board that copies of the November bank statement, revenues and reconciliation were placed in their seats for viewing and that **only** the payment of claims form was included in the packet.*
Mrs. Lucio proceeded to speak on the November statement/revenues.

As of November 1, 2025, the beginning balance was \$3,121,928.32, a total of 18 deposit/credits in the amount of \$893,686.55, a total of 6 check/debit in the amount of \$3,022.57, total interest incurred for the month in the amount of \$7,058.25. Ending balance as of November 2025, was in the amount of \$4,019,650.55.

Total revenue for the month of November 2025 was in the amount of \$677,003.44. Total revenue to date was in the amount of \$2,454,033.00. Mrs. Lucio stated that the reconciliation for the month of November was complete.

Mrs. Lucio reported on the payment of claims for both October and November 2025.

Under line-item supplies and equipment; 511 tactical \$1,131.21, Hobby lobby - Table Cloth for ESD \$12.98, Jmaya Designs CCESD No.1 tablecloth design \$85.00, Walmart supercenter - CCESD event table \$64.92, Sams CCESD event snacks \$80.78, Longhorn Steak House - board and legal meeting \$197.38, Jmaya Designs ESD Uniforms embroidery \$58.45, Sam ESD Meeting Snacks \$34.91, American Association of Notaries - ESD Coordinator Renewal \$163.29.

Line item SAFE-D Membership fees of \$2,500.00 were paid through the online portal for yearly membership dues.

November 2025

Line item – Supplies and equipment, Longhorn Steakhouse Board Meeting - \$78.55 discuss industrial funding, Rodriguez Flower Shop \$ 220.00 floral arrangement for Myles River Garza, and JMaya Designs \$126.00 for board jacket embroidery.

Line-item Audit, a total of \$2,500.00 was paid through the online portal to cover excess fees for the 2024 audit.

5. Presentation of Action Reports:

- A. Coordinator's Report- Monthly Summary Report
- B. Emergency Services Consultant's – Emergency Management Assessment Report
- C. Fire Marshal Update

Motion to acknowledge reports A., B., and C. made by Mr. Suarez seconded by Mrs. Meyn. Motion carried.

6. County Contract FY 2025-2026 Amendment.

- A. Budget Amendment

Motion to approve the budget amendment made by Mr. Perez, seconded by Mrs. Meyn. Motion carried.

7. Discussion and action to set the date for the January monthly meeting.

Motion to set a Special Meeting for Wednesday, January 14, 2026, at 1:30 p.m. made by Mr. Alvarez, seconded by Mrs. Meyn. Motion carried.

8. Discussion and approval to attend the SAFE-D Annual Conference held on January 28th – January 31st, 2026, at the Henry B. Convention Center in San Antonio, Texas.

- A. Oscar Tapia, President
- B. Eduardo Alvarez, Vice-President
- C. Rene Perez, Treasurer
- D. Calixto Suarez, Assistant Treasurer
- E. Beverly Meyn, Secretary
- F. Myles Garza, Legal Counsel
- G. Daniel Lopez, Legal Counsel
- H. Grecia Lucio, CCESD Coordinator
- I. Thomas Hushen, Emergency Services Consultant
- J. Juan Martinez, Fire Marshal
- K. (1) - ROOM AVAILABLE FOR PROVIDERS

Motion to approve all attendees and Rio Hondo Fire Chief Julian Longoria to attend the 2026 SAFE-D Conference made by Mr. Perez, seconded by Mr. Alvarez.

9. EXECUTIVE SESSION ITEMS:

- A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with Service Contracts, pursuant to V.T.C.A., Government Code Section 551.071(2).
- B. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with County Contract Amendment, pursuant to V.T.C.A., Government Code Section 551.071(2).
- C. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues in *Nustar Logistics, L.P. v. Hernandez, et al.*, No. 2025-CCL-00853 (Co. Ct. at Law No. 3, Cameron County, Tex. Aug. 22, 2025), pursuant to V.T.C.A., Government Code Section 551.071(1).

Motion to enter Executive Session at 2:00 p.m. made by Mr. Perez, seconded by Mrs. Meyn.

Motion to exit Executive Session at 2:22 p.m. made by Mrs. Meyn, seconded by Mr. Alvarez.

10. Action Relative to the Executive Session.

- A. Possible Action
- B. Possible Action
- C. Possible Action

Motion to acknowledge reports A., B., and C., made by Mr. Suarez, seconded by Mr. Alvarez.

Motion carried.

11. Adjournment.

Motion to adjourn at 2:26 made by Mr. Alvarez seconded by Mr. Suarez.

Motion carried.

Signed and posted on this ___ day of ___ 2025, at _____ a.m. /p.m., in Brownsville, Texas.

Oscar Tapia, Board President - Cameron County Emergency Services District No. 1