



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Wednesday, August 27, 2025 –1:30 P.M. Regular Meeting

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, AUGUST 27TH, 2025.**

MEETING MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledges of Allegiance – United State of America and Texas

Meeting was called to order by Mr. Oscar Tapia at 1:32 p.m.
Quorum was established by members present.
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).

No public comments.
3. Approval of Minutes:
 - A. July 31st, 2025, Special Meeting Minutes

Motion to approve the minutes for July 31, 2025, Special Meeting made by Mr. Perez, seconded by Mrs. Meyn. Motion carried.
4. Monthly Financial Reports:
 - A. Presentation of July Bank Statement/Revenues
 - B. Presentation of July Payment of Claims
 - C. Presentation of Budget Amendment

Presentation of bank statement, revenues and payment of claims made by Mrs. Lucio.

As of July 1, 2025, the beginning balance was \$4,115,542.00, a total of 21 deposit/credits in the amount of \$75,713.70, a total of 22 check/debit in the amount of \$805,510.20, total interest incurred for the month in the amount of \$8,927.88. Ending balance as of July 31, 2025, was in the amount of \$3,394,673.38. Total interest incurred for the month was in the amount of \$8,927.88.

Total revenue for the month of July 2025 was in the amount of \$81,987.44. Total revenue to date was in the amount of 4,668,250.39. Mrs. Lucio stated that the reconciliation for the month of July was complete.

*Mrs. Lucio reported for the payment of claims (2) expenses, one partial payment to BML – for the 2024 audit in the amount of \$5, 225.00, and a second expense under supplies and equipment in the amount of \$2,520.99 for the computer for the ESD check no. 2638, said check was deposited into the **County OEM Account** and purchased through the county.*

Mrs. Lucio presented one budget amendment; Increase the Fire Marshal contract by \$180.00 to cover the longevity expense included in the county contract. We received notice of this adjustment in October 2024, after the budget had already been adopted. I spoke with Mr. Tapia, and it was agreed that this payment will be included in the 4th quarter payment to the Fire Marshal contract.

*Decrease line-item supplies and equipment's current balance of \$12,221.15 to \$12,041.15 a decrease of \$180.00 and increase line-item Fire Marshal Contract by \$180.00 - Last quarter Payment to Cameron County for the Fire Marshal Contract will be in the amount of \$ 83,673.45
End of reports A., B., and C.*

Motion to acknowledge report made by Mr. Alvarez seconded by Mr. Suarez. Motion carried.

5. Presentation of Monthly Action Reports:
 - A. Coordinator's Report
 - B. Emergency Services Consultant's Report
 - C. Fire Marshal Update

Mrs. Lucio reported on the coordinator's report. She Stated that the 2024 Audit was complete by BML and will be presenting in the October ESD Meeting. She proceeded to state that they continue to work on all Fire/EMS reporting and log in monthly. Mrs. Lucio also stated that prior to the ESD Meeting she was at the Fire Chiefs' meeting where it had been discussed amongst providers to submit their equipment list and provider profiles. She mentioned that she was going to initiate the room search and reservations for the upcoming SAFE-D conference that will take place in San Antonio late January 2026. End of report.

Emergency Services Consultant report was presented by Mr. Thomas Hushen. Mr. Hushen quickly reported on the successful Space X launch and how they were able to communicate for the first time via radio technologies with Brownsville. He also states that Space X has proceeded to purchase additional radios to communicate regionally with both Fire/EMS providers and approved through the radio board. Mr. Hushen informed the board, and providers present that a mass email will be sent to all cities, advising that radios not in use will be shut off, as each radio carries a monthly fee. He stated that at the end of October he will attend a police chief's meeting to discuss SB12 for a centralized dispatch. Fire Marshal update provided by Mr. Juan Martinez. He stated that the fire marshal office continues with their regular duties. He also stated and reported on the death of (2) children and looks forward to enforcing situational awareness for fire safety at home for families. He stated that they want to have a more regional perspective that reaches other counties outside Cameron. He mentioned and invited all Cameron County Fire and EMS providers to assist on a Fire Prevention Event to be hosted at Bert Ogden arena in Hidalgo count early December 2025. End of report.

Motion to acknowledge report made by Mr. Perez seconded by Mr. Alvarez. Motion carried.

6. EXECUTIVE SESSION ITEMS:

A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with Service Contracts, pursuant to V.T.C.A., Government Code Section 551.071 (2).

Motion to enter Executive Session 1:47made by Mr. Perez, seconded by Mr. Alvarez.

Motion to exit Executive Session and return to Open Session at 3:07 p.m. made by Alvarez seconded by Mrs. Meyn.

Motion carried.

7. Action Relative to the Executive Session.

A. Possible Action

Motion to acknowledge report and proceed as discussed made by Mr. Alvarez seconded by Mr. Suarez.

Motion carried.

8. Public hearing on FY 2025-2026 Budget.

Notice of the hearing for the FY 2025–2026 budget was duly posted on the ESD website and published in the newspaper in accordance with applicable legal requirements.

Motion to open Public Hearing made by Mr. Alvarez seconded by Mr. Suarez. Motion carried.

Motion to close Public Hearing made by Mr. Perez seconded by Mrs. Meyn. Motion carried.

9. Public hearing on FY 2025 Tax Rate.

Mr. Tapia stated that notice of the hearing for the FY 2025 Tax Rate was duly posted on the ESD website and published in the newspaper in accordance with applicable legal requirements.

Motion to open Public Hearing on FY 2025 Tax Rate was made by Mr. Alvarez seconded by Mr. Suarez.

Motion to close the public hearing on the FY 2025 Tax Rate made by Mr. Alvarez seconded by Mr. Suarez. Motion carried.

10. Consideration and Adoption of the Budget for the Cameron County ESD No.1 General Fund for the 2025-2026 Fiscal Year.

Mr. Tapia stated that the budget notice hearing was posted on the ESD webpage as well as in the newspaper.

Mrs. Lucio stated that there had been changes to the original proposed budget, but that budgeted amount remained the same. Mrs. Lucio stated that funds were reallocated to cover an increase in administrative fringe benefits and contractual changes.

*Mr. Rene Perez made a motion to **adopt the budget as amended**. Mr. Rene Perez then stated that on the estimated tax rate of collections for the budget fiscal year 2025-2026; the 2025 voter approval rate is 0.0627360, total estimated revenues are of \$5,014,177.60 at a 98% collection rate.*

Mr. Perez then stated that the amount budgeted for Fire/EMS is based on \$15,000 base pay, which includes the first responder allocation of \$40,000. Thereafter, funds are divided on a 60/40 split.

Mr. Beverly Meyn seconded to adopt the budget as amended. Motion carried.

11. Consideration and Action setting the Tax Rate for the Fiscal Year 2025 in accordance with the attached order for Tax Rate.

Mr. Tapia stated that the tax rate hearing notice was posted on our ESD webpage as well as in the newspaper.

Mr. Rene Perez made a motion to move that the property tax rate be increased by the adoption of a tax rate of \$0.0627360. This tax rate will raise more taxes for maintenance and operations than last year's tax rate.

The tax rate will be raised by 3.5% and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$-5.28, seconded by Mr. Alvarez. Motion carried.

12. Discussion and possible action on the Cameron County Emergency Services District No. 1 FIRE/EMS zoning maps for the upcoming fiscal year 2025-2026.

Mrs. Lucio stated that all changes had been made and approved in accordance with all Emergency Services Providers. She recommended that the board approve and proceed with the adoption of the maps, further recommending that the maps take effect on October 1, 2025, to avoid any additional delays to contracts and provider boundaries.

Motion to approve the CCESD No. 1 Fire and EMS zoning maps for the fiscal year 2025-2026 and take effect October 1, 2025, was made by Mr. Alvarez seconded by Mr. Suarez. Motion carried.

13. Consideration and possible action for FY 2025-2026 FIRE/EMS Service Providers Contracts.

Motion to approve subject to legal and approval by Mr. Tapia and Mrs. Meyn made by Mr. Alvarez seconded by Mrs. Meyn. Motion carried.

- 14.** Consideration and possible action of the annual interlocal agreement/service contract between Cameron County and the Cameron County Emergency Services District No.1 for performance of governmental functions.
Motion to approve subject to legal and acknowledge changes discussed during Executive Session with the increase of \$10k for the Emergency Management Coordinator contract and fringe benefit increase made by Mr. Perez seconded by Mrs. Meyn. Motion carried.
- 15.** Consideration and Approval of the Texas Association of Counties (TAC) Liability Insurance for the coverage period of December 12, 2025 – December 12, 2026.
Motion to approve Liability Insurance Coverage was made by Mr. Alvarez, seconded by Mr. Perez. Motion carried.
- 16.** Adjournment.
Motion to adjourn made by Mr. Perez, seconded by Mr. Suarez at 3:18 p.m. Motion carried.

Signed and posted on this ___ day of _____, 2025, at _____ p.m. in Brownsville, Texas.

Oscar Tapia, Board President - Cameron County Emergency Services District No. 1