



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Wednesday, April 30, 2025 – 1:30 P.M. Regular Meeting

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, APRIL 30, 2025.**

Quorum: Oscar Tapia, Rene Perez, Eduardo Alvarez, Calixto Suarez (Beverly Meyn absent.)

Attendance: Arroyo City Fire Chief Jon Whelan, STEC Director Bill Aston, Los Fresnos Fire Chief Gene Daniels, CCECD Rafael Cruz and Joel Davila, SPIF F.D. Emilio Hinojosa, P.I. EMS Charlie Wood, Brownsville Fire Gabriel Garza, LRGVDC Mary Gonzalez, OEM Narciso Escobedo, OEM-FM Juan Ramos and Santiago Ramos

Staff: Grecia Lucio –ESD Coordinator

Legal: Daniel N. Lopez, Myles Garza

MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledges of Allegiance – United States of America and Texas

Meeting was called to order by Mr. Tapia at 1:33 p.m.
Quorum was established by four board members present. Mrs. Beverly Meyn absent.
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).

No Public Comments.
3. Approval of Minutes:
 - A. March 26th, 2025 Regular Meeting Minutes

Motion to approve the March 26, 2025 Regular Monthly Meeting Minutes made by Mr. Perez, seconded by Mr. Suarez.
4. Monthly Financial Report:
 - A. Presentation of March Bank Statement (Revenues)
 - B. Presentation of March Payment of Claims

Presentation of bank statement, revenues and payment of claims was presented by Mrs. Lucio. As of March 1, 2025 the beginning balance was of \$4,694,457.37 a total of 26 deposit/ credits in the amount of \$186,132.30, a total of 8 check/debit in the amount of \$15,719.75, total interest incurred for the month in the amount of \$8,134.91. Ending balance as of March 31, 2025 was in the amount of \$4,873,004.83. Mrs. Lucio reported that there was a total of (5) over the counter deposits four of which were checks from the Tax Office for tax resales, and (1) from Thomas Hushen in the amount of \$675.50 for his SAFE-D travel reimbursement. Mrs. Lucio stated that upon completing the reconciliation for the month she noticed that a check cleared that did not pertain to the ESD account. Mrs. Lucio said that she made direct contact with the bank and they stated that said funds were deducted from the wrong

account. Lone Star National Bank stated that it was a Fed Inclearing item which mean that said check was deposited into another financial institution was sent to the Federal Reserve then to LSNB. Mrs. Lucio stated that the bank reimbursed the CCESD the amount of \$187.50. Said amount will reflect in both March and April's reconciliation but will offset each other. Back up documentation presented before the board. Total revenue for the month of Revenue for the month of March was in the amount of \$169,853.81. The reconciliation for the month was complete.

Presentation of payment of claims was presented by Mrs. Lucio.

Mrs. Lucio stated that all second quarter payments had been disbursed for the exception of Borwnsville FIRE/EMS. Mrs. Lucio stated that under line-item travel and training the amount of \$157.50 for the FM conference meal per diem. Line-item supplies and equipment HEB expense for \$8.96, Staples expense for office supplies in the amount of \$1,357.99, line-item Fire Marshal Public Education one expense for Positive Promotion in the amount of \$1,682.43 and a second expense for \$1,182.43 for Oriental Trading. End of Report.

Motion to acknowledge report was made by Mr. Alvarez seconded by Mr. Suarez.

Motion carried.

5. Discussion and action to establish dates for the annual evaluations of ESD fire providers to be conducted by County Fire Marshal.
Motion to move to allow the County Fire Marshal to conduct annual evaluations for ESD providers for the month of May 31, 2025 made by Mr. Perez seconded by Mr. Alvarez. Motion carried.
6. Discussion and action to propose a date for a workshop to evaluate ESD maps and Service Providers.
*Mr. Hushen explained that he requested this item be added to the agenda due to ongoing communication issues near Highway 48 by the LNG site. He emphasized the need for a discussion among Fire Chief providers to reevaluate the current response maps. He noted that there is one outstanding boundary change between the City of Brownsville and Los Fresnos that has not yet been reflected in the ESD maps, and that adjustment needs to be addressed. Additionally, due to the presence of new critical infrastructure in the area, the potential need for rezoning should be considered.
No action, table item 6 for next meeting.*
7. Discussion and consideration to approve the auditing services from Burton McCumber & Longoria, LLP as part of the Cameron County Annual Audit for FY 2024.
Motion to approve the auditing services by and through Burton McCumber & Longoria, LLP and the \$725.00 dollar increase for the audit fiscal year ending 2024 made by Alvarez seconded by Mr. Perez. Motion carried.
8. Presentation of Monthly Action Reports:
 - A. Coordinator's Report- Monthly Summary Report
 - B. Emergency Services Consultant's – Monthly Assessment Report
 - C. Monthly Fire Marshal Update

Coordinators report presented by Mrs. Lucio.
Mrs. Lucio reported that all quarterly payments have been issued. She also mentioned that she addressed the Fire Chiefs during their meeting, reminding them to submit their equipment lists. Several providers have yet to submit this information.
Consultant report provided by Mr. Hushen.
Mr. Hushen reported that during a disaster declaration, providers were being reimbursed for only one call per day per event. He emphasized the need to review the Special Event Fund account as a potential source for additional provider reimbursements. He noted that the Arroyo Volunteer Fire Department alone carried out over 80 water rescues during the March disaster, not to mention other providers since the event was county spread. Mr. Hushen recommended to the board that the interest incurred for the year can be possibly allocated to the Special Event fund and help compensate providers or such events.

Mr. Hushen reminded all providers to submit their reports and mark any special events for instance the flood events, and internally we would keep track for the end of the year. Mrs. Lucio stated that come October 1st, we would know how much interest was incurred for the year and if any revenue funds came in above the fiscal budget.

Motion to acknowledge reports A., and B., and C., made by Alvarez seconded by Mr. Suarez, motion carried.

9. EXECUTIVE SESSION ITEMS:

- A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding-legal issues with Service Contracts, pursuant to V.T.C.A., Government Code Section 551.071 (2).

Table item 9.

10. Action Relative to the Executive Session.

- A. Possible Action

Table item 10.

11. Adjournment.

Motion to adjourn at 2:20 p.m. made by Mr. Alvarez seconded by Mr. Suarez.

Motion carried.

Signed and posted on this ____day of _____ 2025, at _____a.m./p.m., in Brownsville, Texas.

Oscar Tapia, Board President
Cameron County Emergency Services District No. 1