



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Wednesday, March 26th, 2025 – 1:30 P.M. Regular Meeting

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, MARCH 26TH, 2025.**

Quorum: Oscar Tapia, Beverly Meyn, Rene Perez (Eduardo Alvarez and Calixto Suarez absent.)

Attendance: Arroyo City Fire Chief Jon Whelan, STEC Director Bill Aston, San Benito Fire Chief Efrain Bautista, Los Fresnos Fire Chief Gene Daniels, CCECD Rafael Cruz and Joel Davila

Staff: Grecia Lucio –ESD Coordinator

Legal: Daniel N. Lopez, Myles Garza

MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledges of Allegiance – United States of America and Texas

Meeting was called to order by Mr. Tapia at 1:33 p.m.
Quorum was established by four board members present. Mr. Eduardo Alvarez and Calixto Suarez absent.
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).

No Public Comments.
3. Approval of Minutes:
 - A. February 26th, 2025 Regular Meeting Minutes

Motion to approve the February 26, 2025 meeting minutes made by Mr. Perez, seconded by Mrs. Meyn.
4. Monthly Financial Report:
 - A. Presentation of February Bank Statement (Revenues)
 - B. Presentation of February Payment of Claims

Presentation of bank statement, revenues and payment of claims was presented by Mrs. Lucio.
As of February 1, 2025 the beginning balance was of \$4,403,402.68 a total of 19 deposit/ credits in the amount of \$336,424.44, a total of 14 check/debit in the amount of \$52,376.79, total interest incurred for the month in the amount of \$7,007.04. Ending balance as of February 28, 2025 was in the amount of \$4,694,457.37 Total revenue for the month of Revenue for the month of February was in the amount of \$248,051.47. The reconciliation for the month was complete.
Presentation of payment of claims was presented by Mrs. Lucio
Mrs. Lucio stated that under supplies and equipment an expense for Jack Allens restaurant in the amount of \$657.25 for SAFE-D board member dinner, an expense for Razzoos Cajun Café SAFE-D board lunch in the amount of \$281.30, and the last expense for HEB in the amount of \$28.91.

Motion to acknowledge and approve items A., and B., made by Mrs. Meyn seconded by Mr. Perez.

Motion carried.

5. Presentation of Monthly Action Reports:

- A. Coordinator's Report- Monthly Summary Report
- B. Emergency Services Consultant's – Monthly Assessment Report
- C. Monthly Fire Marshal Update

Mrs. Lucio stated that she will be presenting all action items. She stated that Thomas Hushen and County Fire Marshal were in a meeting in reference to the Transmigrantes.

For the coordinator's reports, Mrs. Lucio stated that she made (1) over the counter withdrawal to reimburse Juan Martinez's SAFE-D conference meal per diem in the amount of \$157.50. Mrs. Lucio stated that Mr. Tapia approved to proceed with over-the-counter withdrawals for items under \$500.00 dollars. She stated that all back up documentation for said withdrawals will be presented in each monthly meeting. Mrs. Lucio stated that this will avoid any inconveniences and will speed small reimbursement as such. End of report.

Mr. Lucio reported for the consultant, she stated that Mr. Hushen made contact with TCEQ and reported the illegal dumping site in the city of Los Fresnos. Mrs. Lucio then stated the County is currently under a 90 day burn ban commencing March 25, 2025 through June 23, 2025. The current burn ban may be extended beyond the initial 90-day period, or it could be shortened, depending on evolving conditions

Motion to acknowledge reports A., B., and C., made by Mr. Perez seconded by Mrs. Meyn.

6. Consideration and Authorization to acknowledge the annexation of ABST 2 – 4.413 ACRE TRACT OUT OF A CERTAIN 70-ACRE TRACT, OUT OF A 368.16 ACRE TRACT IN UNSUBDIVIDED SHARE 1 ESPIRITU SANTO GRANT OF 1781, (NORIEGA PLANTATION) by the Town of Rancho Viejo, Texas, and finalize the termination of services by Cameron County Emergency Services District in the area.

Motion to approve and acknowledge report made by Mr. Perez, seconded by Mrs. Meyn.

7. EXECUTIVE SESSION ITEMS:

- A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with service contracts and related matters, pursuant to V.T.C.A. Government Code, Section 551.071(2).

Motion to enter executive session at 1:56 made by Mr. Perez seconded by Mrs. Meyn.

Motion to exit executive session at 2:20 p.m. made by Mrs. Meyn seconded by Mr. Perez.

8. Action Relative to the Executive Session.

- A. Possible Action

Motion to authorize staff to train staff on HIPPA to comply with contractual obligation made by Mr. Perez seconded by Mrs. Meyn.

Motion to approve HIPPA proposal subject to legal made by Mrs. Meyn seconded by Mr. Perez.

Motion for legal to have authority to resolve the first responder concern made by Mr. Perez seconded by Mrs. Meyn

9. Adjournment.

Motion to adjourn at 2:21 p.m. made by Mrs. Meyn seconded by Mr. Perez.

Signed and posted on this ____ day of ____ 2025, at ____ a.m./p.m., in Brownsville, Texas.

Oscar Tapia, Board President
Cameron County Emergency Services District No. 1