



## Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Wednesday, September 27, 2023 –1:30 P.M. Regular Meeting

IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2<sup>ND</sup> FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, SEPTEMBER 27<sup>th</sup>, 2023.**

Quorum: Oscar Tapia, Eduardo Alvarez, Rene Perez, Calixto Suarez

Attendance: Los Fresnos Fire Chief Gene Daniels, Arroyo City Fire Chief Jon Whelan, STEC Director Bill Aston, CCECD Rafael Cruz, CCECD Joel Davila, Port Isabel Fire Marshal John Sandoval, Santa Rosa -Yolanda Gonzalez and Jesse Rodriguez, San Benito Fire Chief Efrain Bautista, SPI Fire -EMS Lt. Emilio Hinojosa, TEEX Manager Dallas Renfrow

Staff: Grecia Lucio –ESD Coordinator, Juan S. Gonzalez Assistant EMC

Legal: Daniel N. Lopez, Dylbia Vega

### MINUTES

1. Call Meeting to Order.

- a. Quorum
- b. Pledge of Allegiance

*Meeting was called to order by Oscar Tapia @ 1:30 p.m.*

*Quorum was established by and through the CCESD Board Members; Eduardo Alvarez, Oscar Tapia., Rene Perez. Beverly Meyn (absent)*

2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).

*No public comments.*

3. Approval of Minutes

- a. August 30<sup>th</sup>, 2023 Regular Meeting Minutes

*Motion to approve minutes for August 30<sup>th</sup>, 2023 was made by Mr. Perez and seconded by Mr. Alvarez  
Motion carried unanimously by the board members present.*

4. Presentation of Financial Reports:

- a. Bank Statement (Revenues/Expenditures)
- b. Budget Amendments
- c. Payment of Claims

*Mr. Calixto Suarez entered the public meeting @1:36 p.m.*

*Presentation of Financial Reports was presented by Mrs. Grecia Lucio*

*As of August 1<sup>st</sup> 2023, the beginning balance was of \$2,485,303.61 a total of 23 Deposit/Credits in the amount of \$50,710.89. A total of 9- Withdrawals Checks/Debit in the amount of \$99,026.99. The ending balance as of August 31<sup>st</sup>, 2023 was of \$2,441,249.78. Interest incurred for the month was \$4,262.27. The reconciliation for the month of August was complete.*

*Total revenues for the month of August are in the amount of \$49,678.38.*

*Revenues for the fiscal year until August 31st, 2023 are in the amount of \$4,341,129.60*

*Budget Amendments:*

*One budget Amendment in the month of August, and that was to help cover the excess fee from the appraisal district for the last quarter of fiscal year 22-23.*

*Which was to increase annual budget line-item Appraisal District from \$54,000.00 to \$58,125.00 an increase of \$4,125.00 and decrease budget line-item Supplies and Equipment from the current balance from \$12,250.34 to \$8,125.34 a decrease of (-4,125.00).*

*Payment of Claims:*

*Line-item Supplies and equipment, H-E-B expense for \$20.90 donuts and muffins for the last ESD meeting, H-E-B expense for \$10.45 donuts for meeting with the Tax Office, and a Staples expense of \$20.23 for a wall filer for the ESD office.*

*Line-Item Advertising: Aim Media for \$2,137.04 for the CCESD Public Hearing on budget approval and Tax Rate adoption newspaper publication.*

*Motion to approve items A. B. and C made by Mr. Suarez seconded by Mr. Alvarez.*

*Motion carried unanimously by the board.*

**5. Presentation of Reports:**

**a. Coordinator's Report- Monthly Summary Report**

*Coordinators report was presented by Mrs. Grecia Lucio.*

*Mrs. Lucio briefed the board and the providers present on the importance on receiving provider profiles and point of contact information. All providers contract had been issued out by an through our legal councils.*

*End of report.*

**b. Emergency Services Consultant's Report- Emergency Management Assessment Report**

*Juan Sebastian Gonzalez; Assistant EMC reported on behalf of Thomas Hushen County EMC/ ESD Consultant.*

*Mr. Gonzalez briefed the board on everyday operations with the Office of Emergency Management*

**c. Fire Marshal's Report- Monthly Fire Inspections**

*Table Item C.*

*Motion to approve items A. B. and table item C. made by Mr. Perez seconded by Mr. Alvarez.*

*Motion carried unanimously by the board.*

**6. EXECUTIVE SESSION ITEMS:**

**a. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with Service Contracts, pursuant to V.T.C.A., Government Code, and Section 551.071(2).**

**b. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with the EMS Service Provider Contracts, pursuant to V.T.C.A., Government Code, and Section 551.071(2).**

*The CCESD Board entered Executive Session at 1:44 p.m. motion made by Mr. Perez, seconded by Mr. Alvarez.*

*The CCESD Board closed Executive Session at 2:21 p.m., motion made by Mr. Alvarez, seconded by Mr. Suarez.*

**7. Action Relative to the Executive Session.**

**a. Possible Action.**

b. Possible Action.

*Motion to acknowledge the reports in Executive Session and to proceed as discussed made by Mr. Alvarez, and seconded by Mr. Suarez.  
Motion carried by board members present.*

8. Adjournment.

*Motion to adjourn made by Mr. Alvarez seconded by Mr. Perez at 2:22 p.m.*

Signed and posted on this \_\_\_ day of \_\_\_\_\_ 2023, at \_\_\_ a.m./p.m., in Brownsville, Texas

---

Oscar Tapia, Board President - Cameron County Emergency Services District No. 1