



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Wednesday, August 30, 2023 –1:30 P.M. Regular Meeting

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, AUGUST 30th, 2023.**

Quorum: Oscar Tapia, Eduardo Alvarez, Rene Perez, Beverly Meyn, Calixto Suarez

Attendance: Arroyo City Fire Chief Jon Whelan, STEC Director Bill Aston, CCECD Rafael Cruz, CCECD Joel Davila, Port Isabel Fire Marshal John Sandoval, Rio Hondo Fire Chief William Bilokury, Santa Rosa Chris Vasquez, Lt.-Alejandro Cerverra, Yolanda Gonzalez, and San Benito Fire Chief Efrain Bautista

Staff: Grecia Lucio –ESD Coordinator, ESD Consultant – Tom Hushen

Legal: Daniel N. Lopez, Dylbia Vega

MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledges of Allegiance – United State of America and Texas

Meeting was called to order by Oscar Tapia @ 1:38 p.m.
Quorum was established by and through the CCESD Board Members; Eduardo Alvarez, Oscar Tapia., Rene Perez, Calixto Suarez, Beverly Meyn.
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).

No public comments.
3. Public hearing on FY 2023-2024 Budget.

Motion to open public hearing made by Mr. Tapia, seconded by Mr. Suarez.
No public comments were made.
Motion to close public hearing made by Mr. Alvarez, seconded by Mrs. Meyn.
Motion carried unanimously by the board.
4. Consideration and Adoption of the Budget for the Cameron County ESD No.1 General Fund for the 2023-2024 Fiscal Year.

Mr. Rene Perez reported on the estimated tax rate of collections for the budget fiscal year 2023- 2024. The 2023 voter approval tax rate is 0.0736780, total estimated revenues are of \$4,670,250.58 at a 99.9% collection rate. The amount budgeted for Fire/EMS is based on a 60/40 split and a \$15k base pay including the allocation of the first responders 40k.

Mr. Tapia reported that the budget notices were posted on our ESD webpage as well as in the paper.

Motion to approve the adoption of the Budget FY 23-24 was made by Mr. Perez and seconded by Alvarez. Motion carried unanimously by the board members present.

5. Public hearing on FY 2023 Tax Rate.

Motion to open public hearing made by Mr. Tapia, seconded by Mr. Perez.

No public comments were made.

Motion to close public hearing made by Mr. Alvarez, seconded by Mr. Suarez.

Motion carried unanimously by the board.

6. Consideration and Action setting the Tax Rate for the Fiscal Year 2023 in accordance with the attached order for Tax Rate.

Mr. Tapia stated that each packet included the newspaper notice for the tax public hearing, and all the requirements to approve the tax rate have been met.

Mr. Perez moved that the property tax rate be increased by the adoption of a tax rate of \$0.0736780. This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 3.5% and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$-9.39.

Motion to set the Tax Rate for the fiscal year 2023 was made by Mr. Tapia and seconded by Mrs. Meyn. Motion carried unanimously by the board members present.

7. Approval of Minutes:

A. August 2nd, 2023 Special Meeting minutes

Motion to approve the August 2nd, 2023 Special Meeting Minutes was made by Mr. Perez and seconded by Alvarez.

Motion carried unanimously by the board members.

8. Presentation of Financial Reports:

A. Bank Statement

Bank Statement report was presented by Mrs. Grecia Lucio.

As of July 1st 2023, the beginning balance was of \$3,198,148.65 a total of 21 Deposit/Credits in the amount of \$119,597.45 A total of 19- Withdrawals Checks/Debit in the amount of \$837,104.32. The ending balance as of July 31st, 2023 was of \$2,485,303.61. Interest incurred for the month was \$4,661.83. The reconciliation for the month of July was complete.

Total revenues for the month of July are in the amount of \$47,234.01.

Revenues for the fiscal year until July 31st, 2023 are in the amount of \$4,291,451.01.

B. Payment of Claims

Payment of claims report was presented by Mrs. Grecia Lucio

Expenses for July; USPS- \$4.78 (1) Quarterly check mailed to the City of La Feria, BML- final payment \$1,175.00 for auditing services, and Mannys Uniforms \$108.00.

Motion to approve reports A. and B. was made by Mr. Suarez and seconded by Mrs. Meyn.

Motion carried unanimously by the board members.

9. Presentation of Action Reports:

A. Coordinator's Report

Mrs. Lucio reported on a Wildfire Mitigation Grant Opportunity through TDEM. It was reported that selected projects will receive a 75% federal cost share of the total project, applicants are responsible for the remaining 25%.

All applications must be received through the TDEM grants Management portal no later than November 3, 2023 at 5:00pm to be considered for funding.

Mrs. Lucio updated all providers about Fire/EMS reporting on a monthly basis commencing the new fiscal year in October. Brief update on Fire Provider Profiles.

Mrs. Lucio then presented Mr. Xavier Villareal, Cameron County Deputy County Administrator and ESD Budget Consultant to the board. Mr. Villareal formally introduced himself and briefed the board on the tax rate.

End of report.

B. Emergency Services Consultant's Report

Mr. Hushen reported and formally invited everyone to attend the Commemorative Ceremony in Observance of 9/11 on Monday, September 11th @10:30 a.m. at the Oscar Dancy Building.

He then reported on the current 90 day burn ban that was in effect commencing August 27th, 2023.

End of report.

Motion to approve reports A. and B. was made by Mr. Alvarez and seconded by Mr. Perez.

Motion carried unanimously by the board members.

10. Ratification of the 2023 CCESD Calculation Worksheet "No New Revenue and Voter Approval Tax Rate".

Motion to approve Item 10. was made by Mr. Alvarez and seconded by Mr. Suarez.

Motion carried unanimously by the board members.

11. Consideration and Approval of the Cameron County Emergency Services District No.1, Fire/EMS zoning map.

Mrs. Lucio reported that packets included both the Fire/EMS zoning maps that were created our Cameron County GIS department. Said maps reflect the exact zoning and boundaries from the Cameron County Emergency Communications District and (PSAP) Dispatch centers, and will be included in the new provider contract for the new fiscal year.

Motion to approve Item 11. was made by Mr. Alvarez and seconded by Mr. Perez.

Motion carried unanimously by the board members.

12. Consideration and Approval of the Texas Association of Counties (TAC) Liability Insurance for FY 2023-2024.

Motion to approve Item 12. was made by Mr. Perez and seconded by Mrs. Meyn.

Motion carried unanimously by the board members.

13. Discussion and Possible action for FY 2023-2024 Fire/EMS Service Providers Contracts.

Motion to approve FY 2023-2023 Fire Contracts was made by Mrs. Meyn and seconded by Mr. Suarez. Mr. Alvarez abstained.

Motion to approve FY 2023-2024 EMS Contracts was made by Mr. Alvarez and seconded Mr. Suarez.

Mr. Perez abstained.

Motion carried unanimously by the board members.

14. Adjournment.

Motion to adjourn made by Mr. Alvarez seconded by Mrs. Meyn @ 2:10 p.m.

Signed and posted on this ____ day of _____, 2023, at _____ a.m. /p.m., in Brownsville, Texas.

Oscar Tapia, Board President - Cameron County Emergency Services District No. 1