



Cameron County Emergency Services District No. 1 Board of Emergency Services Commissioners Meeting Notice Wednesday, June 21st, 2023 – 1:30 P.M. Special Meeting

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, MAY 17TH, 2023.**

Quorum: Eduardo Alvarez, Rene Perez, Oscar Tapia, Calixto Suarez

Attendance: STEC EMS Director, Bill Aston, and Cameron County GIS Tech Rafael Cruz

Staff: Grecia Lucio –ESD Coordinator Thomas Hushen – ESD Consultant

Legal: Daniel Lopez

MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledges of Allegiance – United States of America and Texas

Meeting was called to order by Oscar Tapia @ 1:33 p.m.
Quorum was established by and through the CCESD Board Members; Eduardo Alvarez, Oscar Tapia, Calixto Suarez, Beverly Meyn (absent).
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).
3. Review of Minutes:
 - A. May 17th, 2023 Special Meeting

Motion to approve the May 17th, 2023 Special Meeting Minutes was made by Mr. Alvarez and seconded by Mr. Suarez.
Motion carried unanimously by the board members.
4. Presentation of Financial Reports:
 - A. Bank Statement (Revenues)

A Bank Statement and Revenues report was presented by Mrs. Grecia Lucio.

As of May 1st 2023, the beginning balance was of \$3,453,699.74 a total of 22 Deposit/Credits in the amount of \$65,634.24 A total of 5- Withdrawals Checks/Debit in the amount of \$74,233.99. The ending balance as of May 31st, 2023 was of \$3,450,921.98. Interest incurred for the month was \$5,821.94. The reconciliation for the month of May was complete.

Attached is the Tax Assessors Report and my internal report; total funds to entity for the month of May were \$78,878.93.
Total revenues for the fiscal year until May 31st, 2023 are in the amount of \$4,184,990.02. As June 21st, 2023, the CCESD is at the end of the 3rd quarter for the fiscal year.

B. Payment of Claims

A Payment of Claims report was presented by Mrs. Grecia Lucio

Payments for the month of May consist of the following:

Line Item: Miscellaneous - HEB – \$19.92 Purchase of muffins and cookies for the ESD Meeting.

All provider checks have been signed and ready for disbursement at the end of the meeting.

As of May, 31st Claims to date are: \$2,146,868.79 and the Annual Budget Balance: \$2,199,568.23

Motion to approve Presentation of Financial Reports A. and B., was made by Mr. Alvarez and seconded by Mr. Suarez

Motion carried unanimously by the board members present.

5. Presentation of Action Reports:

A. Coordinator's Report – Monthly Summary Report

Coordinators Report was presented by Mrs. Grecia Lucio, CCESD Coordinator

Ms. Lucio reported that preliminary budget for the new fiscal year had been created but will be presented on a later date and that the tax rate had not been adopted, therefore any preliminary budgets are based on this year's tax rate.

It was also reported that Mrs. Lucio made contact with the appraisal district, and they advised that number of filed protests are three times as much as other years, but nonetheless we should still have our certified numbers by July 25th.

Mrs. Lucio also addressed the board on the importance of all board member to be present in the next couple of meetings

at least until the end of August. At the next meeting the Tax Rate (NNR) and (VA) Voter Approval Tax Rate and budget will be presented.

B. Fire Marshal Update

Board Member Rene Perez entered meeting @1:43 p.m.

Motion to approve Presentation of Action Reports A, was made by Mr. Alvarez and seconded by Mr. Suarez.

Item 5-B. was tabled for next meeting, motion made by Mr. Alvarez, seconded by Mr. Suarez. Motion carried unanimously by the board members present.

6. Consideration and possible Designation of the Cameron County Tax Assessor as the officer to calculate the no-new-revenue and the voter-approval tax rates for CCESD, pursuant to the Texas Code, Section 26.04(C) and to designate the Chief Deputy Tax Assessor Collector as his Designee.

Mrs. Lucio stated that the packet included a resolution, the Board will have to approve and designate who will be responsible for the governing to work with CC Tax Office on the adoption of the CCESD tax rate. The Board designated the CCESD Coordinator as the responsible party to work with the Tax Office for the adoption of the CCCESD tax rates.

Motion to approve item six made by Mr. Perez, seconded by Mr. Suarez.

Motion carried by board members present.

7. Executive Session Items:

A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding proposed legislation related to ESD issues and interests, pursuant to V.T.C.A. Government Code Section 551.07 (2).

The CCESD Board entered Executive Session at 1:47p.m. motion made by Mr. Perez, seconded by Suarez.

CCESD closed Executive Session at 1:57 p.m., motion made by Mr. Perez, seconded by Mr. Alvarez.

8. Action Relative to the Executive Session.

A. Possible Action

Motion to acknowledge the reports in Executive Session to proceed as discussed made by Mr. Perez, and seconded by Mr. Alvarez.

Motion carried by board members present.

9. Adjournment.

Motion to Adjourn made by Mr. Alvarez, seconded by Mr. Perez at 1:58 p.m.

Signed and posted on this ____ day of ____, 2023, at ____ a.m. /p.m., in Brownsville, Texas.

Oscar Tapia, Board President – Cameron County Emergency Services District No. 1