



Cameron County Emergency Services District No. 1
Board of Emergency Services Commissioners Meeting Notice
Wednesday, May 17th, 2023 – 1:30 P.M. Special Meeting

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, MAY 17TH, 2023.**

Quorum: Eduardo Alvarez, Rene Perez, Oscar Tapia, Calixto Suarez

Attendance: Los Fresnos Fire Chief, Gene Daniels, Arroyo City Fire Chief, John Wheelan, South Padre Island Fire Chief Jim Pigg, Brownsville Fire Chief-Jarett Sheldon, Port Isabel Fire Marshal John Sandoval, La Feria Fire Chief David Phinney, Rio Hondo Fire Chief William Bilokury, Rio Hondo Assistant Fire Chief Arnoldo Sanchez, Gabriel Garza, Cameron County GIS Tech Rafael Cruz, and Yolanda Gonzalez and Danny Theys for the City of Santa Rosa.

Staff: Grecia Lucio –ESD Coordinator Thomas Hushen – ESD Consultant

Legal: Daniel Lopez and Dylbia Jefferies

MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledges of Allegiance – United States of America and Texas

Meeting was called to order by President Oscar Tapia @ 1:32 p.m.
Quorum was established by and through the CCESD Board Members; Eduardo Alvarez, Oscar Tapia., Rene Perez, Calixto Suarez, Beverly Meyn (absent).
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion).**
3. Review of Minutes:
 - A. April 26th, 2023 Regular Meeting

Motion to approve the April 26th, 2023 Regular Meeting Minutes was made by Rene Perez and seconded by Eduardo Alvarez.
Motion carried unanimously by the board members.
4. Presentation of Financial Reports:
 - A. Bank Statement (Revenues)

A Bank Statement and Revenues report was presented by Mrs. Grecia Lucio
As of April 1st, 2023, the beginning balance was of \$4,207,404.96 a total of 19
Deposit/Credits in the amount of \$75,415.53 A total of 20 Withdrawals Checks/Debit in the
amount of \$835,093.37. The ending balance as of April 31th, 2023 was of \$3,453,699.79.
Interest incurred for the month was \$5,972.67. The reconciliation for the month of April
was complete.
Attached is the Tax Assessors Report; total funds to entity for the month of April were
\$67,316.96. Total revenues for the fiscal year until April 30th, 2023 are in the amount of
\$4,106,111.09. The CCESD is currently mid – 3rd quarter of the fiscal year.

B. Payment of Claims

A Payment of Claims report was presented by Mrs. Grecia Lucio

Payments for the month of April consist of the following:

Line Item: Travel and Training - Jason Deli in the amount of \$310.97, for provider lunch in our last ESD meeting. Line Item: Miscellaneous - US Post Office \$5.65.

Line Item: Supplies and Equipment – Legacy Insurance in the amount of \$50.00 for the CCESD Treasurer Bond. Line Item: Supplies and Equipment – Staples in the amount of \$573.73 for ink cartridges for printer in the ESD Coordinators office.

Claims up to April 30th: \$2,117,735.43

Annual Budget Balance as of April 30th: \$2,228,701.59

Motion to approve Presentation of Financial Reports A. and B., was made by Eduardo Alvarez and seconded by Calixto Suarez.

Motion carried unanimously by the board members present.

5. Presentation of Action Reports:

A. Coordinator's Report – Monthly Summary Report

Coordinators Report was presented by Mrs. Grecia Lucio, CCESD Coordinator

Mrs. Lucio reported on the commencement of the FY 2022 Audit by and through the ESD auditing service BML. All requested documentation was furnished to BML to complete said audit. Audit should be completed by the end of the month May and or June, 2023. Also reported was the possibility of BML to conduct and in person overview to the CCESD board. Preliminary Values from the Cameron County Appraisal District have been received and it was discussed to create a preliminary budget for the new fiscal, based on our current tax rate. CCESD board discussed that preliminary values will change due to the increase in property taxes on constituents and the effect of constituent's disputes. Monthly fire reports continue to be revised by Thomas Hushen, Santiago Ramos and Grecia Lucio.

B. Emergency Services Consultant's – Emergency Management Assessment Report

Emergency Management Assessment Report was presented by Mr. Thomas Hushen ESD Consultant.

Mr. Hushen reported on the current and ongoing Laguna Heights tornado, and the current Disaster Declaration signed by the Governor. Mr. Hushen took the opportunity to thank all first responders who assisted and continues to assist those who were affected by the tornado. Mrs. Amanda Garza from TDEM took the opportunity to present herself, Disaster Recovery Task Force Regional Coordinator for the region. Mr. Hushen reported that the Port Isabel Community Building opened as a Disaster Assistance Center.

Mr. Hushen also reported on the Fire Marshal Report, he stated that the City Manager Jared Hockema for the City of Santa Rosa advised that they had acquired their new Pumper Truck and soon it will be available for inspection by the County Fire Marshal.

Motion to approve Presentation of Actions Reports A. and B., was made by Eduardo Alvarez and seconded by Calixto Suarez.

Motion carried unanimously by the board members present.

6. Executive Session Items:

- A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with Service Contracts, pursuant to V.T.C.A., Government Code Section 551.071 (2).
- B. Confer with Cameron County Emergency Services District Board Legal Counsel regarding proposed legislation related to ESD issues and interests, pursuant to V.T.C.A. Government Code Section 551.07 (2).

The CCESD Board entered Executive Session at 1:55 p.m. motion made by Mr. Alvarez, seconded by Mr. Perez.

CCESD closed Executive Session at 2:35 p.m., motion made by Mr. Perez, seconded by Mr. Suarez.

7. Action Relative to the Executive Session.

A. Possible Action

B. Possible Action

Motion to acknowledge the reports A. and B. in Executive Session to proceed as discussed made by Mr. Perez, and seconded by Mr. Alvarez.

Motion carried by board members present.

8. Adjournment.

Motion to Adjourn made by Mr. Perez, seconded by Mr. Alvarez at 2:35 p.m.

Signed and posted on this ____day of ____, 2023, at ____a.m. /p.m., in Brownsville, Texas.

Oscar Tapia, Board President – Cameron County Emergency Services District No. 1