



Cameron County Emergency Services District No. 1
Board of Emergency Services Commissioners Meeting Notice
Wednesday, April 26th, 2023 – 1:30 P.M. Regular Meeting

NOTICE IS HEREBY GIVEN THAT A REGULAR SCHEDULED MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, APRIL 26TH, 2023.**

Quorum: Eduardo Alvarez, Rene Perez, Oscar Tapia, Calixto Suarez

Attendance: Los Fresnos Fire Chief, Gene Daniels, Arroyo City P.I.O. Yvonne Peck, South Padre Island EMS Captain Ozzie Garcia, Brownsville Fire Chief-Jarett Sheldon, and Gabriel Garza, Cameron County GIS Tech Rafael Cruz, and City of San Benito Fire Chief Efrain Baustista,

Staff: Grecia Lucio –ESD Coordinator Thomas Hushen – ESD Consultant

Legal: Daniel Lopez

MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledges of Allegiance – United States of America and Texas

Meeting was called to order by Mr. Oscar Tapia @ 1:30 p.m.

Quorum was established by and through the CCESD Board Members; Eduardo Alvarez,

Oscar Tapia., Rene Perez, and Calixto Suarez

(Beverly Meyn, absent)

2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).

Fire Chief Gene Daniels addressed the CCESD Board on the importance on not allowing other EMS agencies to enter the current ESD and request additional stability language to be included in providers contracts.

Rio Hondo Public Information Officer, Yvonne Peck addressed the CCESD Board and announced to all providers about the City's upcoming "Hold'em Poker Tournament" on May 6th 2023, and invited everyone to participate.

Air Methods Area Manager Daniel Lopez, gave a brief introduction of himself to the CCESD Board of directors.

3. Review of Minutes:
 - A. March 29th, 2023

Motion to approve the March 29th, 2023 Regular Meeting Minutes was made by Rene Perez and seconded by Eduardo Alvarez.

Motion carried unanimously by the board members.

4. Presentation of Financial Report:
 - A. Bank Statement (Revenues)

A financial Report was presented by Mrs. Grecia Lucio.

*As of March 1st 2023, the beginning balance was of \$4,155,363.25, a total of 28 Deposit/Credits in the amount of \$172,062.68, One of which was an over-the-counter deposit in the amount of \$406.78 from the Tax Assessor Collectors Office for **Special Inventory Surplus**. A total of 8 Withdrawals (checks)/Debit in the amount of \$127,248.33*

The ending balance as of March 31st, 2023 was of \$4,207,404.96, interest incurred for the month was \$7,227.36.

The reconciliation for the month of March was complete.

Attached is the Tax Assessors Report; total funds to entity for the month of March were \$140,364.22.

Total revenues to date for the fiscal year 22-23 are in the amount of \$4,038,794.13.

A corrected hard copy report was provided to Board Commissioners to reflect what was reported by Mrs. Lucio.

The CCESD is currently at the start of the – 3rd quarter of the fiscal year.

B. Payment of Claims

A payment of claims reports was presented by Mrs. Grecia Lucio.

All quarterly payments have been issued, this includes FIRE and EMS providers for the exception of the City of Rio Hondo due to pending fire reports and the City of San Benito due to pending contract and fire reports, all of which have been provided today by the City of San Benito, therefore we will release quarterly payment.

One expense to Positive Promotions for the amount of \$3,450.00 for the Fire Marshals Public Education

Fiscal Budget Claims to Date in the amount of \$2,043,151.20,

Fiscal Ending Budget \$2,303,285.82

A corrected hard copy report was provided to Board Commissioners to reflect what was reported by Mrs. Lucio.

Motion to approve Financial Reports A. and B. made by Mr. Perez seconded by Mr. Alvarez

Motion carried by the board members present.

5. Presentation of Action Reports:

A. Coordinator's Report- Monthly Summary Report

Coordinators report was presented by Mrs. Grecia Lucio.

A continuous fire report review alongside Santiago Ramos and Mr. Thomas Hushen. It was also stated, that Mrs. Lucio coordinated with Legacy Bond Agency, for the CCESD Treasurer's Bond for Mr. Perez. Mrs. Lucio stated that she was accompanying Mr. Perez to County Clerk's Office to sign the bond after the meeting.

Mrs. Lucio also reported that she had made contact with CCESD Auditing service to start the audit process for FY 2022. End of report.

B. Emergency Services Consultant's – Emergency Management Assessment Report

Emergency Services Consultant Thomas Hushen reported on Emergency Management Assessment Report and Fire Marshal Report.

Mr. Hushen reported that a Fire Chiefs Meeting was held prior to the commencement of the CCESD No.1 meeting. During the Fire Chief's Meeting it was addresses to all fire providers that the CCESD is doing its due-diligence to verify all fire reports are valid and fall under ESD contract guidelines and that no in-city runs will get paid through the ESD.

Also reported that TEEX was having a training opportunity for all who register to said course regarding Hazmat Response. Discussed LNG potential table top exercise with providers and

their attendance, date to be determined on a later date. Mr. Hushen also reported the successful launch of Space-X. End of report.

*Motion to approve Reports A. and B. made by Mr. Alvarez seconded by Mr. Perez
Motion carried by the board members present.*

6. EXECUTIVE SESSION ITEMS:

A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with Service Contracts, pursuant to V.T.C.A., Government Code Section 551.071 (2).

7. Action Relative to the Executive Session.

A. Possible Action

Pass items 6 and 7, NO DISCUSSION.

8. Adjournment.

*Motion to adjourn @1:48 p.m. made by Mr. Alvarez seconded by Mr. Perez
Motion carried by board members present.*

Signed and posted on this ____ day of ____, 2023, at ____ a.m. /p.m., in Brownsville, Texas.

Oscar Tapia, Board President - Cameron County Emergency Services District No. 1