



Cameron County Emergency Services District No. 1 Board of Emergency Services Commissioners Meeting Notice Wednesday, February 22nd, 2023 – 1:30 P.M. Regular Meeting

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR OF THE ADMINISTRATIVE BUILDING, 964 E. HARRISON ST., BROWNSVILLE, TEXAS 78520, AT 1:30 PM ON WEDNESDAY, FEBRUARY 22ND, 2023.**

Quorum: Eduardo Alvarez, Rene Perez, Beverly Meyn, Calixto Suarez

Attendance: STEC Director Bill Aston, Arroyo City Fire Chief John Wheelan, South Padre Island Fire Chief- Jim Pigg, Brownsville Fire Chief-Jarett Sheldon, City of Santa Rosa City Manager- Jared Hockema and Ms. Yolanda Gonzalez, Cameron County GIS Tech Rafael Cruz, and City of San Benito Fire Chief Efrain Bautista

Staff: Grecia Lucio –ESD Coordinator

Legal: Dylbia Vega

MINUTES

1. Call Meeting to Order.
 - A. Quorum
 - B. Pledge of Allegiance

Meeting was called to order by Vice-President, Eduardo Alvarez at 1:35 p.m.

Quorum was established by and through (4) CCESD Board Members; Eduardo Alvarez, Rene Perez, Beverly Meyn, Calixto Suarez, Oscar Tapia (absent).

2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).

No public comments.

3. Approval of Minutes:
 - A. January 24, 2023 Special Meeting Minutes

Motion to approve the January 24th, 2023 Special Meeting Minutes was made by Mr. Perez and seconded by Mrs. Meyn.

Motion carried unanimously by the board members.

4. Financial Report:
 - A. Bank Statement (Revenues)

A financial Report was presented by Mrs. Grecia Lucio.

As of January 1st 2023, the beginning balance was of \$3,408,312.05, a total of 22 Deposit/Credits in the amount of \$295,693.92, a total of 20 Withdrawals (checks)/Debit in the amount of \$37,212.68.

One of those credits is an “over the counter Deposit” in the amount of \$3,810.54 from the Tax Assessor Collectors office for Late Rendition Penalties collected for the tax years 2006- 2021. A second credit in the amount of \$211.60 from Kalahari Resort (1) night room credit

The ending balance as of January 31st, 2023 is of \$3,672,764.07, interest incurred for the month was \$5,970.92. The reconciliation for the month of January was complete.

Attached is the Tax Assessors Report; total funds to entity for the month of January were \$363,131.92.

Total revenues to date for the fiscal year 22-23 commencing October 1, 2022 – January 31 2023 are of \$3,489,412.82. We are currently in mid-2nd quarter of the fiscal year and the current collection rate to date is of (86.5488%).

B. Presentation of Payment of Claims

A payment of claims reports was presented by Mrs. Grecia Lucio.

On January 6th, 2023 there was a payment to Kalahari Resort in the amount \$450.80 for 10 rooms totaling the amount of \$4,508.00

Travel Reimbursement for Safe- D Conference to include, flights, mileage, and meals for 5 board members, 2 legals counsels (3) Staff members in the amount of \$4,899.16.

US. Postal Service fee of \$5.44 for certified mail for IRS Form 1099 and 1096

HEB expense in the amount of \$28.46

Motion to approve Financial Reports A. and B. made by Mr. Perez seconded by Mr. Suarez. Motion carried by the board members present.

5. Discussion and feedback on the 2023 Safe-D Conference.

The four CCESD Board members present reported on their experience and gained knowledge of the Safe-D conference. Mrs. Lucio reminded board commissioners on the last day to submit for credit hours was on March 31, 2023 through the Safe-D website.

Acknowledgment on item 5. Discussion and feedback on the 2023 Safe-D Conference made by Mr. Perez seconded by Mrs. Meyn.

6. Fire Marshal Update on Structure Fires.

Mrs. Grecia Lucio requested to table item 6. for the next meeting. Mrs. Lucio reported that Mr. Juan Martinez County Fire Marshal and staff were out on the field filling a resource request for the City of Los Fresnos for their upcoming rodeo.

Motion made by Mr. Perez, seconded by Mrs. Meyn.

Motion carried by the board members present.

7. Consideration and Approval of a bond in the amount of \$10,000 set by the County Judge for the Treasurer of the Emergency Services District No. 1.

Motion to approve item 7. made by Mrs. Meyn, seconded by Mr. Suarez.

8. EXECUTIVE SESSION ITEMS:

A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with personnel issues, pursuant to V.T.C.A., Government Code Section 551.071(2).

B. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with Service Contracts, pursuant to V.T.C.A., Government Code Section 551.071 (2).

The board entered into Executive Session at 1:47 p.m. and closed Executive Session at 2:25 p.m.

Motion made By Mr. Perez seconded by Mr. Suarez.

9. Action Relative to the Executive Session.

A. Possible Action

B. Possible Action

Motion to acknowledge the reports and to proceed as discussed made by Mr. Suarez, and seconded by Mrs. Meyn. Motion carried by board members present.

10. Adjournment.

*Motion to Adjourn made by Mr. Perez and seconded by Mr. Suarez at 2:26 p.m.
Unanimous approval by the Board members present.*

Signed and posted on this ____ day of _____, 2023, at _____ a.m. /p.m., in Brownsville, Texas.

Oscar Tapia, Board President - Cameron County Emergency Services District No. 1