



Cameron County Emergency Services District No. 1
Board of Emergency Services Commissioners Meeting Notice
Wednesday, November 30th, 2022 – 1:30 P.M. Regular Meeting

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT THE **EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, NOVEMBER 30TH, 2022.**

Quorum: Oscar Tapia, Eduardo Alvarez, Rene Perez, Beverly Meyn, Calixto Suarez

Attendance: Brownsville Fire Chief Jarrett Sheldon, Rick Naranjo, and Gabriel Garza, STEC Executive Director Bill Aston, San Benito Court Administrator Christina Sanchez, San Benito Fire Chief Efrain Bautista, La Feria Fire Chief David Phinney, Arroyo City Fire Chief John Wheelan, Port Isabel Fire Chief John Sandoval, South Padre Island Fire Chief Jimm Pigg, and SPI EMS Director Osiel Garcia, Office of Emergency Management Rolando Casas, Jorge Mata, and Juan Ramos

Staff: Grecia Lucio –ESD Coordinator, Tom Hushen – ESD Consultant, Juan Martinez – Fire Marshal.

Legal: Daniel N. Lopez, Dylbia Vega

MINUTES

1. Call Meeting to Order.
Meeting was called to order by Oscar Tapia CCESD Board President at 1:30 PM.
 - A. Quorum
Quorum was established with 5 CCESD Board members present.
 - B. Pledge of Allegiance

2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion).**

3. Approval of Minutes:
 - A. October 26th, 2022 Minutes
Motion to approve minutes made by Mr. Alvarez and seconded by Mr. Suarez
Unanimous approval by the Board members present.

4. Financial Report:
 - A. Bank Statement (Revenues/Expenditures)
Mrs. Lucio reported the Cameron County CCESD Balance as of 10.31.22 to be \$2,442,555.19, total interest incurred for the month was \$2,516.17.
 - B. Budget Amendments
No budget amendments.
 - C. Payment of Claims
Mrs. Lucio reported the payment for the month of October for: Sam's Club \$46.44 CCESD Cookie Variety Pack, U.S. Postal Service Certified Mail \$4.60, Manny's Uniforms \$683.88 for board and staff uniforms, Best Buy expense for (1) iPad keyboard in the amount of \$173.19. Travel & Training for the Safe-D Conference; Registration expense in the amount \$2,950.00, lodging deposit only \$1,840.00. All 1st quarter checks have been cut.

Motion to approve financial report made by Mr. Perez and seconded by Mr. Alvarez
Unanimous approval by the Board members present.

5. Reports:

A. Coordinator's Report- Monthly Summary Report

Mrs. Lucio reported that all Safe-D Registrations and lodging reservations had been made and will proceed with final payment the first week of January, given that circumstance may occur and possibility of any cancelations. Mrs. Lucio then stated, she continued to work alongside Mr. Hushen, Santiago Ramos and Mr. Juan Martinez on fire review reports.

Mrs. Lucio addressed on the importance of receiving executed contracts from providers.

B. Emergency Services Consultant's – Emergency Management Assessment Report

Mr. Hushen addressed the board with different options for any CCESD excess money from the previous fiscal year to be put into a higher yield account to generate extra revenue. He mentioned that the ESD would have to go out for bids.

C. Fire Marshal's Report

Mr. Juan Martinez introduced Mr. Jorge Mata, Cameron County Assistant EMC and Fire Marshal. Mr. Martinez also reported that he had been requested to work on a fire consult for a fatal fire in Hidalgo County. Fire Marshal Office operations are still ongoing, and continue with monthly and yearly inspections along with plan reviews.

*Motion to approve report made by Mr. Perez and seconded by Mrs. Meyn
Unanimous approval by the Board members present.*

6. Discussion of the CCESD Board Appointments for January 2023.

The board discussed the reappointment of CCESD Commissioners to be set for January 2023 and will include language specific to the length of each term.

Motion to approve item 6 made by Mr. Alvarez, seconded by Mr. Suarez

Unanimous approval by the Board members present.

7. Ribbon Cutting Ceremony announcement in regards to the Harlingen CISD/City of Harlingen Fire Simulator on Monday, December 12th, 2022 at 10:00 a.m., located at 24200 N FM 509, Harlingen, Texas, United States.

Mr. Tapia announced that the Harlingen CISD has the Fire Academy program for students to graduate and become firefighters. Said program, applied for the JET grant in the amount of \$300,000.00 and was awarded to the district to purchase a Fire Simulator. Mr. Tapia invited everyone to the ribbon cutting ceremony, and made it known of the potential partnership with providers for future fire training.

8. **EXECUTIVE SESSION ITEMS:**

A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with Service Contracts, pursuant to V.T.C.A., Government Code Section 551.071 (2).

The Board entered into Executive Session at 1:54 p.m. and closed Executive Session at 2:05 p.m.

Motion made by Perez seconded by Mr. Alvarez

Motion carried unanimously

8. Action Relative to the Executive Session.

A. Possible Action

Motion to acknowledge the reports and to proceed as discussed made by Mr. Alvarez seconded by Mrs. Meyn

9. Adjournment.

Motion to Adjourn made by Mr. Alvarez and seconded by Mr. Perez at 2:06 p.m.

Unanimous approval by the Board members present.

Signed and posted on this ____ day of _____, 2022, at _____ a.m. /p.m., in Brownsville, Texas.

Oscar Tapia, Board President - Cameron County Emergency Services District No. 1