



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Monday, August 1, 2022 –1:30 P.M. Special Meeting

IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE OLD CAMERON COUNTY COURTHOUSE, IN THE COMMISSIONERS' COURTROOM, LOCATED ON THE 2ND FLOOR, 1100 E. MONROE STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON MONDAY, AUGUST 1ST, 2022.**

Quorum: Oscar Tapia, Eduardo Alvarez, Rene Perez, Hector Cruz (absent).

Attendance: Arroyo City Fire Chief Jon Whelan, Los Fresnos Fire Chief Gene Daniels, San Benito Fire Chief Efrain Bautista, San Benito Court Administrator Christina Sanchez, STEC Director Bill Aston, South Padre Island Operations Captain Oziel Garcia.

Staff: Belinda Aguilar – ESD Coordinator, – Tom Hushen, Juan Martinez – Fire Marshal.

Legal: Daniel N. Lopez, Dylbia Vega

MINUTES

1. Swearing-in Ceremony for CCESD Board Members.
Appointment of Beverly Meyn, sworn in by Judge Eddie Trevino.
Appointment of Calixto Suarez, sworn in by Judge Eddie Trevino.
2. Call Meeting to Order.
Meeting was called to order by Eduardo Alvarez, CCESD Vice-President at 1:48 PM.
 - A. Quorum
 - B. Pledge of Allegiance
3. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**). *No public comments.*
4. Discussion and possible action on the election of the CCESD Board Officers
 - a. Treasurer
Mr. Rene Perez nominated Mrs. Beverly Meyn as Treasurer, seconded by Mr. Eduardo Alvarez. Mrs. Beverly Meyn accepted the position. Motion carried unanimously.
 - b. Assistant Treasurer
Mr. Eduardo Alvarez nominated Mr. Calixto Suarez as Assistant Treasurer, seconded by Mr. Rene Perez. Mr. Calixto Suarez accepted the position. Motion carried unanimously.
5. Approval of Minutes
 - a. May 31st, 2022 Audit Workshop minutes
Motion to approve made by Mr. Rene Perez and seconded by Mrs. Meyn.
Unanimous approval by the Board members present.

- b. May 31st, 2022 Special Meeting minutes
*Motion to approve made by Mr. Perez and seconded by Mrs. Meyn.
Unanimous approval by the Board members present.*

6. Financial Report:

Bank Statement (Revenues/Expenditures)

Ms. Aguilar read the balance from the May 31st, 2022 bank statement, which was \$3,154,812.17, and the interest earned in May was \$1,078.33.

Ms. Aguilar read the balance from the June 30th, 2022 bank statement, which was \$2,869,649.57, and the interest earned in June was \$1,317.00. Ms. Aguilar stated she had reconciled the months of May and June.

- a. Budget Amendments

Ms. Aguilar reported no budget amendments.

- b. Payment of Claims

Ms. Aguilar stated the packets included the reported payment of claims for the month of May and June.

Motion to acknowledge reports made by Mr. Perez and seconded by Mrs. Meyn.

Unanimous approval by the Board Members present.

7. Reports:

- a. Coordinator's Report

Ms. Aguilar had no report.

- b. Emergency Services Consultant's Report

Mr. Hushen stated the federal government has stopped covering infusions. Mr. Hushen stated constituents will now need to go through their insurance. Mr. Hushen gave an overview on monkeypox. Mr. Hushen advised emergency management is working several back-to-school events.

- c. Fire Marshal's Report

Mr. Hushen advised fire marshals are investing all school districts. Mr. Hushen stated Fire Marshals are also working national night out events.

Motion made to approve by Mr. Perez and seconded by Mrs. Meyn.

Unanimous approval by the Board members present.

8. Consideration and possible action of one interlocal agreement between Cameron County and the Cameron County Emergency Services District No.1 authorizing Cameron County I.T. Department to provide Technological services.

Ms. Aguilar stated the packets included one interlocal agreement for review and approval.

Motion made to table item by Mr. Perez and seconded by Mr. Suarez.

Unanimous approval by the Board members present.

9. Consideration and possible Designation of the Cameron County Tax Assessor as the officer to calculate the no-new-revenue and the voter-approval tax rates for CCESD, pursuant to the Texas Code, Section 26.04(C) and to designate the Chief Deputy Tax Assessor Collector as his Designee.

Ms. Aguilar stated the packets included a resolution the Board will need to approve and designate who will be responsible for the governing body and that will be working with the tax office on the adoption of the CCESD taxes. The Board designated CCESD Coordinator as the responsible party to work with the tax office on the adoption of the CCESD taxes.

Motion made to approve by Mr. Perez and seconded by Mr. Suarez.

Unanimous approval by the Board members present.

- 10.** Discussion and possible action regarding the scheduling and advertising of a public hearing regarding the proposed 2022-2023 CCESD Tax Rate.

Ms. Aguilar reported to the Board the no-new-revenue rate of 2022 \$0.080062/\$100, 2021 voter-approval tax rate is \$0.083067/\$100. Ms. Aguilar stated the governing body can adopt the no-new-revenue rate with no additional action needed. Any rate higher than the no-new-revenue rate will require one public hearing and additional publications will need to be published by August 14th, 2022. Ms. Aguilar informed the Board a copy of the Certification of Appraisal Roll to Tax Assessor was included in the agenda packet. Also included in the agenda packet was the 2022 Property Tax Rate Notice and Tax Rate Calculation Worksheet.

*Motion to approve made by Mr. Perez and seconded by Mrs. Meyn.
Unanimous approval by the Board members present.*

- 11.** Presentation of an overview of the CCESD Budget Process in preparation for upcoming budget discussions.

Ms. Aguilar presented a PowerPoint presentation of the budget process. Ms. Aguilar stated there were some minor changes to the budget this year. Ms. Aguilar stated Fire and EMS allocation is set at a 60/40 split to include a 10k stipend for certified first responders and remain at a 5-year average as approved by the Board.

*Motion to acknowledge the presentation made by Mr. Alvarez and seconded by Mr. Perez.
Unanimous approval by the Board members present.*

- 12.** Discussion of Proposed FY 2022-2023 Budget.

Ms. Aguilar reported to the Board the estimated tax rate of collections for Budget FY 2022-2023. Motion made to approve Ms. Aguilar to publish all budget notices by Mr. Perez and seconded by Mr. Alvarez. Unanimous approval by the Board members present.

- 13.** Discussion of possible action and dates for CCESD FY 2022-2023 Budget approval.

*Ms. Aguilar discussed the next budget meetings and the importance of attendance by all Board Members. Discussion was made on the Voter-Approval Tax Rate and the notices that are required. Ms. Aguilar informed the Board of the one required public meeting that needs to be posted with the adoption of the Voter-Approval Tax Rate. Mr. Oscar Tapia joined the meeting at 2:19 p.m. Motion made to table items made by Rene Perez and Seconded by Oscar Tapia
The Board agreed unanimously to publish notices for the Voter-Approval Tax Rate.
Motion to approve made by Mr. Tapia and seconded by Mr. Perez.
Unanimous approval by the Board members present.*

14. EXECUTIVE SESSION ITEMS:

A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with personnel issues, pursuant to V.T.C.A., Government Code, and Section 551.071(2).

B. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with the Contract for Fire Services with the City of Santa Rosa, pursuant to V.T.C.A., Government Code, and Section 551.071(2).

Upon motion by Mr. Perez, seconded by Mr. Tapia, and carried unanimously, The Board entered into Executive Session at 2:20 p.m. Executive Session closed at 3:25 p.m.

- 15.** Action Relative to the Executive Session

A. Possible Action

Motion to return to open session made by Mr. Rene Perez and seconded by Mr. Alvarez.

Mr. Tapia made motion to proceed as discussed in Executive Session and seconded by Mr. Perez.

B. Possible Action

Motion made to acknowledge report and proceed as discussed.

Motion made by Mr. Alvarez and seconded by Mr. Rene Perez.

Motion carried unanimously.

16. Adjournment.

Motion to adjourn at 3:25 p.m. made by Mr. Perez and seconded by Mr. Alvarez.

Unanimous approval by the Board members present.