



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice
Wednesday, November 17, 2021 –1:30 P.M. Regular Meeting

IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, NOVEMBER 17, 2021.**

Quorum: Oscar Tapia, Hector Cruz, Michael Perez (absent), Eduardo Alvarez.

Attendance: Los Fresnos Fire Chief Gene Daniels, San Benito Fire Chief Efrain Bautista, STEC Director Bill Aston.

Staff: Belinda Aguilar – ESD Coordinator, Tom Hushen – Emergency Management Coordinator (EMC), Juan Martinez – Fire Marshal.

Legal: Daniel N. Lopez, Dylbia Vega

MINUTES

1. Call Meeting to Order.

Meeting was called to order by Oscar Tapia CCESD President at 1:30 PM.

a. Quorum

Quorum was established with 3 CCESD Board members present. Mr. Mike Perez was absent at the time the meeting was called to Order.

b. Pledge of Allegiance

2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**). *No public comments.*

3. Approval of Minutes

a. October 27th, 2021 Regular Meeting Minutes

Motion to approve made by Mr. Alvarez and seconded Mr. Cruz.

Unanimous approval by the Board members present.

4. Financial Report:

a. Bank Statement (Revenues/Expenditures)

Ms. Aguilar read the balance from the October 29th, 2021 bank statement, which was \$2,140,694.81 and the interest earned in October was \$264.36.

Ms. Aguilar stated she had reconciled the month of October.

b. Budget Amendments

Ms. Aguilar stated there was no Budget Amendments.

c. Payment of Claims

Ms. Aguilar reported one payment to Best Buy Total Tech Support yearly fee in the amount of \$216.49.

Motion to acknowledge the reports was made by Mr. Cruz and seconded by Mr. Alvarez.

Unanimous approval by the Board members present.

5. Reports:

a. Coordinator's Report- Monthly Summary Report

Ms. Aguilar recommended having a special meeting on November 20th, 2021 and to cancel CCESD regular meeting for December 25th, 2021.

a. Emergency Services Consultant's Report- Emergency Management Assessment Report

Mr. Hushen informed the Board of upcoming vaccination clinics. Mr. Hushen reported a discrepancy in the Arroyo City VFD runs and requested the Board authorize Ms. Aguilar to pay Arroyo City VFD the difference owed to them.

b. Fire Marshal's Report- Monthly Fire Inspections

Mr. Juan Martinez reported an arrest made by the Fire Marshal's office.

Motion to acknowledge reports made by Mr. Alvarez and seconded by Mr. Cruz.

Unanimous approval by the Board members present.

6. Consideration and possible approval on the following FY 2021-2022 Contracts for Administrative Services, and Fire Marshal.

Ms. Aguilar stated the packet included all the Administrative Services, and Fire Marshal contracts for review.

Motion made to approve by Mr. Cruz and seconded by Mr. Alvarez.

Unanimous approval by the Board members present.

7. Discussion on upcoming appointment or re-appointment of CCESD Board Members for January 2022.

Motion to acknowledge made by Mr. Cruz and seconded by Mr. Alvarez.

Unanimous approval by the Board members present.

8. Adjournment.

Motion to adjourn at 1:45 PM made by Mr. Alvarez and seconded by Mr. Cruz.

Unanimous approval by the Board members present.