



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Wednesday, September 29, 2021 –1:30 P.M. Regular Meeting

IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, SEPTEMBER 29, 2021.**

Quorum: Oscar Tapia (absent), Hector Cruz, Michael Perez, Eduardo Alvarez.

Attendance: Arroyo City VFD Fire Chief John Whelan, Los Fresnos Fire Chief Gene Daniels, Rio Hondo Fire Chief William Bilokury, Rio Hondo Investigator Javier Rosales, STEC Director Bill Aston.

Staff: Belinda Aguilar – ESD Coordinator, Tom Hushen – Emergency Management Coordinator (EMC), Juan Martinez – Fire Marshal.

Legal: Dylbia Vega, Daniel Lopez

MINUTES

1. Call Meeting to Order.

Meeting was called to order by Hector Cruz CCESD Vice-President at 1:31 PM.

a. Quorum

Quorum was established with 3 CCESD Board members present.

b. Pledge of Allegiance

2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**). *No public comments.*

3. Approval of Minutes

a. August 25th, 2021 Regular Meeting minutes

Motion to approve report made by Mr. Alvarez and seconded by Mr. Perez.

Unanimous approval by the Board members present.

4. Financial Report:

a. Bank Statement (Revenues/Expenditures)

Ms. Aguilar read the balance from the August 31st, 2021, bank statement, which was \$2,452,100.44, and the interest earned in August was \$310.29. Ms. Aguilar stated she had reconciled the month of August.

b. Budget Amendments

Ms. Aguilar stated there was no Budget Amendments.

c. Payment of Claims

Ms. Aguilar reported one payment to Jason's Deli in the amount of \$61.44, one payment to J. Maya Designs in the amount of \$81.00, one payment to Grainger in the amount of \$306.27, one payment to Lara's Bakery in the amount of \$25.70, one payment to BEST BUY in the amount of \$1,310.38. Motion to acknowledge the reports was made by Mr. Perez and seconded by Mr. Alvarez. Unanimous approval by the Board members present.

5. Reports:

a. Coordinator's Report- Monthly Summary Report

Ms. Aguilar presented the Los Fresnos Volunteer Fire Department's new ambulance, capable of transporting 5 to 10 patients depending on configuration. Ms. Aguilar attended the SAFE-D Conference and informed the Board County Commissioners were encouraged to attend the Conference with no registration cost allowing for more involvement.

b. Emergency Services Consultant's Report- Emergency Management Assessment Report

Mr. Hushen provided information on the third dose and possible upcoming vaccination clinics. Mr. Hushen informed the Board about the FEMA reimbursement process. Mr. Hushen spoke on the need of purchasing a boat.

c. Fire Marshal's Report- Monthly Fire Inspections

Mr. Martinez informed the Board on Fire Prevention week. Mr. Martinez informed the Board the Fire Marshal office will not be doing in person presentations at the schools, but will be creating a Fire Prevention video. Mr. Martinez advised the Board most inspections are now conducted in person.

Motion to approve reports made by Mr. Alvarez and seconded by Mr. Perez.

Unanimous approval by the Board members present.

6. Consideration and possible approval on the following FY 2021-2022 Contracts for Administrative Services, and Fire Marshal.

Mr. Cruz requested a motion to table until after executive session.

Motion to table for next meeting.

Motion to table report made by Mr. Alvarez and seconded by Mr. Perez.

7. Consideration and possible approval on the following FY 2021-2022 Fire/EMS Service Providers Contracts:

A. Fire:

a. Arroyo City Volunteer

Fire Department
VFD,

b. City of Brownsville
Fire Department FD,

c. City of Harlingen FD,

d. City of La Feria
VFD,

e. City of Port Isabel
VFD,

f. City of Rio Hondo
VFD,

g. City of San Benito
FD,

h. City of Santa Rosa
VFD,

i. City of Los Fresnos
VFD,

j. City of South Padre
Island FD,

B. EMS:

a. City of Brownsville EMS,

b. City of Port Isabel EMS,

c. City of Los Fresnos Ambulance Services Inc EMS

d. South Texas Emergency Care (STEC) EMS

e. City of South Padre Island EMS.

*Ms. Vega went over revised contract as requested by the Board.
Motion to approve contracts made by Mr. Alvarez and seconded by Mr. Perez.
Harlingen Assistant Fire Chief Eduardo Alvarez abstained from voting.
Unanimous approval by the Board members present.*

8. EXECUTIVE SESSION ITEMS:

- A. Confer with Cameron County Emergency Services District Board Legal Counsel regarding legal issues with the CCESD Fund Balance, pursuant to V.T.C.A., Government Code, and Section 551.071(2).

The Board Members entered into Executive Session at 2:01 p.m. and closed Executive Session at 2:23 p.m.

Motion to enter Executive Session made by Mr. Perez and seconded by Mr. Alvarez.

Motion carried unanimously.

9. Action Relative to the Executive Session.

Motion to return to open session made by Mr. Alvarez and seconded by Mr. Perez.

Motion to distribute fund balance to providers as discussed in executive session made by Mr. Perez and seconded by Mr. Alvarez.

Motion carried unanimously.

10. Adjournment.

Motion to adjourn at 2:25 PM made by Mr. Alvarez and seconded by Mr. Perez.

Unanimous approval by the Board members present.