



**Cameron County Emergency Services District No. 1**  
**Board of Emergency Services Commissioners Meeting Notice**  
**Thursday, March 25<sup>th</sup>, 2021 – 1:30 P.M. Special Meeting**

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2<sup>ND</sup> FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON THURSDAY, MARCH 25<sup>TH</sup>, 2021.**

Quorum: Oscar Tapia, Hector Cruz (absent), Michael Perez, Eduardo Alvarez.  
Attendance: Arroyo City Fire Chief John Whelan.  
Staff: Belinda Aguilar – ESD Coordinator  
Legal: Daniel N. Lopez, Dylbia Vega

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**MINUTES**

1. Call Meeting to Order.  
*Meeting was called to order by Oscar Tapia CCESD President at 1:31 PM.*
  - A. Quorum  
*Quorum was established with 3 CCESD Board members present.*
  - B. Pledge of Allegiance
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**). *No public comments.*
3. Approval of Minutes:
  - A. February 3<sup>rd</sup>, 2021 Minutes  
*Motion to approve made by Mr. Alvarez and seconded Mr. Perez.*
4. Financial Report:
  - A. Bank Statement (Revenues/Expenditures)  
*Ms. Aguilar read the balance from the January 29th, 2021 bank statement, which was \$3,787,239.96 and the interest earned in January was \$798.41. Ms. Aguilar read the balance from the February 26th, 2021 bank statement, which was \$3,811,736.27 and the interest earned in February was \$725.38.*
5. *Ms. Aguilar stated she had reconciled the months of January and February.*
  - A. Budget Amendments  
*Ms. Aguilar requested to increase budget line Miscellaneous from \$4,000.00 to \$8,000.00, an increase of \$4,000.00, and decrease budget line item Travel & Training to \$12,000.00, a decrease of \$4,000.00. Motion to approve budget amendment made by Mr. Alvarez and seconded Mr. Perez.*
  - B. Payment of Claims  
*Ms. Aguilar reported no payment of Claims. Motion to acknowledge the reports was made by Mr. Perez and seconded by Mr. Alvarez.*

*Unanimous approval by the Board members present.*

6. Reports:

A. Coordinator's Report- Monthly Summary Report

*Ms. Aguilar requested to table all reports for the next meeting.*

*Ms. Aguilar reported the Fire Marshal and Emergency Management staff were all out assisting at the COVID-19 Vaccine Clinic.*

B. Emergency Services Consultant's – Emergency Management Assessment Report

C. Fire Marshal's Report - Monthly Fire Inspections

*Ms. Aguilar requested to table all reports for the next meeting.*

*Motion to table item 5a, 5b and 5c reports made by Mr. Perez and seconded by Mr. Alvarez.*

7. Adjournment.

*Motion to adjourn at 1:37 PM made by Mr. Alvarez and seconded by Mr. Perez.*

*Unanimous approval by the Board members present.*