



Cameron County Emergency Services District No. 1
Board of Emergency Services Commissioners Meeting Notice
Wednesday, February 3rd, 2021 – 1:30 P.M. Special Called Meeting

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT THE **OLD CAMERON COUNTY COURTHOUSE, IN THE COMMISSIONERS COURTROOM, LOCATED ON THE 2ND FLOOR, 1100 E. MONROE STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, FEBRUARY 3RD, 2021.**

AGENDA

1. Call Meeting to Order.
Meeting was called to order by Oscar Tapia CCESD President at 1:30 PM.
 - A. Quorum
Quorum was established with 3 CCESD Board members present.
 - B. Pledge of Allegiance

2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**). *No public comments.*

3. Approval of Minutes:
 - A. November 18th, 2020 Minutes
Motion to approve made by Mr. Alvarez and seconded Mr. Cruz.

4. Financial Report:
 - A. Bank Statement (Revenues/Expenditures)
Ms. Aguilar read the balance from the November 30th, 2020 bank statement, which was \$3,790,147.45 and the interest earned in November was \$721.89. Ms. Aguilar read the balance from the December 31st, 2020 bank statement, which was \$4,003,348.43 and the interest earned in December was \$830.05. Ms. Aguilar stated she had reconciled the months of November and December.
 - B. Budget Amendments
Ms. Aguilar stated there were no Budget Amendments.
 - C. Payment of Claims
Ms. Aguilar reported two payments to Best Buy in the amount of \$499.99 and 199.98, one payment to the County Treasurer in the amount of \$600.00, one payment to Bluehost in the amount of 127.55, one payment to SAFE-D in the amount of 1,100.00, and one payment to TAC in the amount of 2,500.00. Ms. Aguilar informed the Board all the 4th quarter payments have been made to the providers. Motion to acknowledge the reports was made by Mr. Cruz and seconded by Mr. Alvarez. Unanimous approval by the Board members present.

5. Reports:
 - A. Coordinator's Report- Monthly Summary Report

Ms. Aguilar spoke on the passing of Danny Watkins, San Benito Fire Chief. The Board voted to purchase flowers for the family.

- B. Emergency Services Consultant's – Emergency Management Assessment Report**
Assistant EMS Charles Hoskins reported the Emergency Management office has been working the COVID vaccination sites. Mr. Hoskins reported the infusion center is still operational.
- C. Fire Marshal's Report - Monthly Fire Inspections**
Assistant EMC Charles Hoskins advised the Fire Marshals have been conducting virtual and physical inspections.
Motion to acknowledge the reports made by Mr. Alvarez and seconded Mr. Cruz.

- 6. Consideration to approve auditing services from Burton McCumber & Longoria, LLP as part of the Cameron County Annual Audit for FY 2020.**
Ms. Aguilar informed the Board the packets included the engagement letter that required a signature in order to proceed with the annual auditing process.
Motion to approve made by Mr. Alvarez and seconded Mr. Cruz.
- 7. Adjournment.**
Motion to adjourn at 1:41 PM made by Mr. Alvarez and seconded by Mr. Cruz.
Unanimous approval by the Board members present.