



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Wednesday, August 25, 2021 –1:30 P.M. Regular Meeting

IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, AUGUST 25, 2021.**

Quorum: Oscar Tapia, Hector Cruz, Michael Perez, Eduardo Alvarez.

Attendance: Arroyo City VFD Fire Chief John Whelan, Los Fresnos Fire Chief Gene Daniels, Rio Hondo Fire Chief William Bilokury, Rio Hondo Investigator Javier Rosales, STEC Director Bill Aston.

Staff: Belinda Aguilar – ESD Coordinator, Tom Hushen – Emergency Management Coordinator (EMC), Juan Martinez – Fire Marshal.

Legal: Dylbia Vega, Daniel Lopez

MINUTES

1. Call Meeting to Order.

Meeting was called to order by Oscar Tapia CCESD President at 1:35 PM.

Quorum

Quorum was established with 3 CCESD Board members present

Michael Perez was absent at the time the meeting was called to Order.

Pledge of Allegiance

2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**). *No Public comments.*

3. Public hearing on FY 2021-2022 Budget.

Motion to open public meeting made by Mr. Alvarez.

Seconded by Mr. Cruz. Motion carried unanimously.

No public comments made regarding Proposed Budget.

Motion to close the Public Hearing made by Mr. Alvarez and seconded by Mr. Cruz.

Motion carried unanimously.

4. Public hearing on FY 2021-2022 Tax Rate.

Ms. Belinda Aguilar stated she had published today's public meeting in the newspaper.

Motion to open public meeting for comments by Mr. Alvarez. Seconded by Mr. Cruz.

Motion carried unanimously. No comments made.

Motion close the Public Hearing made by Mr. Alvarez and seconded by Mr. Cruz.

Motion carried unanimously.

5. Consideration and adoption of the Budget for the Cameron County ESD No.1 General Fund for the 2021-2022 Fiscal Year.

Ms. Aguilar reported to the Board estimated tax rate of collections scenario for Budget FY 2021-2022.

Ms. Aguilar reported the 2021 voter-approval tax rate of \$0.086150, total estimated revenues is \$4,106,347.95 at 98% collection rate.

Ms. Aguilar reported amount budgeted for Fire/EMS was based on a 60/40 split and 15k base pay including the allocation of the First Responders 40k. Ms. Aguilar informed the Board the budget notice was posted on the ESD webpage as well as in the newspaper.

Motion to approve and adopt the Budget was made by Mr. Cruz and seconded by Mr. Alvarez.

Unanimous approval by the Board members present.

6. Consideration and Action setting the Tax Rate for the Fiscal Year 2021-2022 in accordance with the attached order for Tax Rate.

Ms. Aguilar stated each packet included the newspaper notice for tax public hearings, and all the requirements to approve the tax rate had been met.

Mr. Alvarez moved that the property tax rate be increased by the adoption of a tax rate of \$0.086150, which is effectively 4% increase in the tax rate. This Tax Rate will raise more taxes for maintenance and operations than last year's Tax Rate. The Tax Rate will effectively be raised by 4% and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$3.28.

The governing body approved the adoption of the 2021 voter-approval rate of \$0.086150, total estimated revenues is \$4,106,347.95 at 98% collection rate.

Motion to approve and adopt the Tax Rate for the Fiscal Year 2021-2022 was made by Mr. Alvarez and seconded by Mr. Cruz.

Mr. Michael Perez joined in meeting at 1:45 p.m.

Unanimous approval by the Board members present.

7. Approval of Minutes

a. August 5th, 2021 Special Meeting minutes

Motion to approve report made by Mr. Alvarez and seconded by Mr. Perez.

Unanimous approval by the Board members present.

8. Financial Report:

a. Bank Statement (Revenues/Expenditures)

Ms. Aguilar read the balance from the July 30th, 2021 bank statement, which was \$2,417,003.72, and the interest earned in July was \$325.44.

Ms. Aguilar stated she had reconciled the month of July.

b. Budget Amendments

Ms. Aguilar stated there was no Budget Amendments

c. Payment of Claims

Ms. Aguilar reported one payment in the amount of \$159.97 to Manny's Uniforms, one payment in the amount of \$47.67 to Grainger, one payment in the amount of \$102.09 to Grainger, and one payment in the amount of \$421.60 to Galls.

Motion to acknowledge the reports was made by Mr. Alvarez and seconded by Mr. Cruz.

Unanimous approval by the Board members present.

9. Reports:

a. Coordinator's Report- Monthly Summary Report

b. Emergency Services Consultant's Report- Emergency Management Assessment Report

c. Fire Marshal's Report- Monthly Fire Inspections

Ms. Aguilar requested to table all reports.

Motion to table reports made by Mr. Alvarez and seconded by Mr. Cruz.

Unanimous approval by the Board members present.

- 10.** Consideration and Approval of the Texas Association of Counties (TAC) Liability Insurance for FY 2021-2022.
Ms. Aguilar stated the packets included the TAC liability renewal insurance for the upcoming Fiscal Year. Ms. Aguilar informed the Board that the amount has remained the same for the insurance as well as the worksheet that needs to be completed and turned into TAC. Motion to approve the payment of insurance to TAC was made by Mr. Perez and seconded by Mr. Alvarez.
Unanimous approval by the Board members present.
- 11.** Consideration and Authorization to purchase Educational Materials for the October Fire Prevention & Safety Week.
Ms. Aguilar informed the Board the same material will be purchased as the previous years, considering we are still in the midst of a pandemic, the Board would need to vote if the line item will be solely for educational materials or to also include emergency purchases to provide some flexibility for the fire marshals not to exceed 50 percent as previously set. Motion to approve line item to include flexibility not to exceed 50 percent of line item was made by Mr. Alvarez and seconded by Mr. Cruz.
Unanimous approval by the Board members present.
- 12.** Discussion and Possible action for FY 2021-2022 Fire/EMS Service Providers Contracts.
Mr. Lopez presented the Service Provider Contracts to the Board and discussed adding new language. Motion made to table was made by Mr. Alvarez and seconded by Mr. Perez.
- 13.** Adjournment.
Motion to adjourn at 2:18 PM made by Mr. Alvarez and seconded by Mr. Perez.
Unanimous approval by the Board members present.