



Cameron County Emergency Services District No. 1

Board of Emergency Services Commissioners Meeting Notice

Wednesday, February 26, 2020 –1:30 P.M. Regular Meeting

IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2ND FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, FEBRUARY 26, 2020.**

Quorum: Oscar Tapia, Hector Cruz, Eduardo Alvarez, Oscar Tullos.

Attendance: Arroyo City PIO Yvonne Peck, Los Fresnos Fire Chief Gene Daniels, South Padre Island Fire Chief Jim Pigg, Hidalgo County EMS David De Los Santos, Hidalgo County EMS Flight Director Louis Corbeil
Staff: Belinda Aguilar – ESD Coordinator, Thomas Hushen - EMC, Charles Hoskins – Deputy (EMC), Santiago Ramos – Assistant Fire Marshal, Juan Ramos- Deputy Fire Marshal

MINUTES

1. Swearing-in Ceremony for CCESD Board Members.
Reappointment of Hector Cruz, sworn in by Notary Grecia Lucio.
2. Call Meeting to Order.
Meeting was called to order by Oscar Tapia CCESD President at 1:32 PM.
Mr. Tapia recognized new provider South Padre Island Fire Chief, Jim Pigg.
 - A. Quorum
Quorum was established with 4 CCESD Board members present.
 - B. Pledge of Allegiance
3. Discussion and possible action on the election of the CCESD Board Officers.
 - A. President
Mr. Eduardo Alvarez nominated Mr. Oscar Tapia for president, seconded by Mr. Hector Cruz.
Mr. Tapia accepted the presidency. Motion carried unanimously.
 - B. Vice-President
Mr. Eduardo Alvarez nominated Mr. Hector Cruz for vice-president, seconded by Mr. Oscar Tapia
Mr. Cruz accepted the position. Motion carried unanimously.
 - C. Secretary
Mr. Eduardo Alvarez nominated Mr. Oscar Tullos as Secretary, seconded by Mr. Cruz. Motion carried unanimously.
 - D. Treasurer
Mr. Hector Cruz nominated Mr. Eduardo Alvarez as treasurer, seconded by Mr. Oscar Tullos. Motion carried unanimously.
 - E. Assistant Treasurer
Position is currently vacant.
4. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).
Hidalgo County EMS Flight Director, Mr. Louis Corbeil notified providers AirMed 1 will be available in Cameron County at South Padre Island during spring break if needed.
Mr. Corbeil stated one nurse and one medic will be on board AirMed.
5. Approval of Minutes

- A. February 5th, 2020 minutes
Motion to approve made by Mr. Tullos and seconded by Mr. Alvarez.
Unanimous approval by the Board members present.

6. Financial Report:

- A. Bank Statement (Revenues/Expenditures)

Ms. Aguilar read the balance from the January 31st, 2020 bank statement, which was \$3,026,982.42, and the interest earned in January was \$2,039.56. Ms. Aguilar stated she had reconciled the months of January. Mr. Tullos inquired on the interest earned, Ms. Aguilar explained she would be unable to make any modifications to the bank statement since this was a document generated from Lone Star National Bank.

- B. Budget Amendments

Ms. Aguilar stated there was no Budget Amendments.

- C. Payment of Claims

Ms. Aguilar reported one payment in the amount of \$1,100.00 registration fee to Safe- D. Motion to approve made by Mr. Oscar Tullos and seconded by Mr. Eduardo Alvarez.
Unanimous approval by the Board Members present.

7. Reports:

- A. Coordinator's Report

Ms. Aguilar reminded Board Members to upload their training hours prior to March 31, 2020 deadline. Ms. Aguilar reported there will be a mandatory annual Cybersecurity training that will be required by all Board Members.

Ms. Aguilar reported she will be attending the SB2 workshop in Galveston, Texas.

- B. Emergency Services Consultant's Report

Mr. Hushen spoke of the benefits from the ESD Conference.

Mr. Hushen recommended the Board issue a scholarship for a Fire Chief to attend next year's Safe-D conference.

Mr. Hushen provided the schedule and process for spring break at South Padre Island.

Mr. Hushen recommended every person visit the South Padre Island Medical Mobile unit.

- C. Fire Marshal's Report

Mr. Hushen requested to table the fire marshal report.

Motion to acknowledge reports A and B and table report C made by Mr. Alvarez and seconded by Mr. Tullos.

8. Consideration to approve auditing services from Burton McCumber & Longoria, LLP as part of the Cameron County Annual Audit for FY 2019.

Ms. Aguilar reported each members Agenda packet contains the engagement letter that requires a signature in order to move forward with the annual auditing process.

Ms. Aguilar notified the Board of the Audit deadline.

Motion to approve made by Eduardo Alvarez and seconded by Mr. Cruz.

9. EXECUTIVE SESSION ITEMS:

Confer with CCESD Counsel regarding legal issues with the Contract for Fire Services with the City of Santa Rosa, pursuant to V.T.C.A., Government Code, Section 551.071(2).

Upon motion by Mr. Alvarez, seconded by Mr. Tullos, and carried unanimously, The Board entered into Executive Session at 2:04 p.m. Executive Session closed at 2:20 p.m.

10. Action Relative to the Executive Session

Motion to return to open session made by Mr. Alvarez and seconded by Mr. Tullos.

Mr. Tullos acknowledged the report of counsel and proceed as discussed.

Motion made by Oscar Tullos and seconded by Eduardo Alvarez. Motion carried unanimously.

11. Adjournment.

Motion to adjourn at 2:23 PM made by Mr. Alvarez and seconded by Mr. Tullos.

Unanimous approval by the Board members present.