



## Cameron County Emergency Services District No. 1

### Board of Emergency Services Commissioners Meeting Notice

### Wednesday, November 20, 2019 – 1:30 P.M. Special Meeting

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IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (CCESD) WILL BE HELD AT **THE EOC MEETING ROOM LOCATED ON THE 2<sup>ND</sup> FLOOR, 964 E. HARRISON STREET, IN BROWNSVILLE, TEXAS, AT 1:30 P.M. ON WEDNESDAY, NOVEMBER 20, 2019.**

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**Quorum: Oscar Tapia, Eduardo Alvarez, Michael Perez.**

**Attendance: Arroyo City PIO Yvonne Peck, Los Fresnos Fire Chief Gene Daniels, South Padre Island Fire Chief Doug Fowler**

**Staff: Belinda Aguilar – ESD Coordinator, Thomas Hushen - EMC, Charles Hoskins – Deputy (EMC), Santiago Ramos – Assistant Fire Marshal, Juan Ramos- Deputy Fire Marshal**

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#### MINUTES

1. Call Meeting to Order:  
*Meeting was called to order by Oscar Tapia CCESD President at 1:31 PM.*
  - A. Quorum  
*Quorum was established with 3 CCESD Board members present*
  - B. Pledge of Allegiance
  
2. Public Comments (**Each individual has up to three minutes. Board members will not engage in any discussion**).  
*STEC EMS Director, Mr. Bill Aston, spoke briefly on a mapping error that was recently discovered and will be reviewed with Cameron County 911 GIS.*
  
3. Approval of Minutes
  - A. October 30th, 2019 minutes of regular meeting  
*Mr. Tapia requested a spelling correction on item 2.  
Motion to approve all reports made by Mr. Alvarez and seconded by Mr. Perez.  
Unanimous approval by the Board members present.*
  
4. Financial Report:
  - A. Bank Statement (Revenues/Expenditures)  
*Ms. Aguilar read the balance from the October 31st, 2019 bank statement, which was \$2,681,426.84, and the interest earned in October was \$1,590.12. Ms. Aguilar stated she had reconciled the months of October.  
Motion to approve made by Mr. Alvarez and seconded by Mr. Perez.  
Unanimous approval by the Board members present.*
  - B. Budget Amendments  
*Ms. Aguilar stated there was no Budget Amendments.*
  - C. Payment of Claims  
*Ms. Aguilar informed the Board all the 4th quarter payments have been made to the providers.  
Motion to acknowledge the financial report made by Mr. Perez and seconded by Mr. Alvarez.  
Unanimous approval by the Board members present.*
  
5. Reports:
  - A. Coordinator's Report  
*Ms. Aguilar informed the Board her training certification was included in their packets.*
  - B. Emergency Services Consultant's Report  
*Mr. Hushen spoke of mitigation plans that have been approved by the federal government. Mr. Hushen stated the city of Palm Valley will soon be part of the Cameron County mitigation plan. Mr. Hushen introduced*

*Grecia Lucio as the new Planner for Emergency Management. Mr. Hushen announced the retirement of South Padre Island Fire Chief, Doug Fowler.*

C. **Fire Marshal's Report**

*Mr. Hushen reported Fire Marshal Juan Martinez was out on a South Texas Fire Association Annual Conference. Mr. Hushen requested to table the Fire Marshal's report for the next meeting.*

*Motion to acknowledge all reports made by Mr. Alvarez and seconded by Mr. Perez.*

6. Discussion on upcoming appointment or re-appointment of CCESD Board Members for January 2020.

*Motion to acknowledge made by Mr. Perez and seconded by Mr. Alvarez.*

*Unanimous approval by the Board members present.*

7. **EXECUTIVE SESSION ITEMS:**

Confer with CCESD Counsel regarding legal issues with the Contract for Fire Services with the City of Santa Rosa, pursuant to V.T.C.A., Government Code, Section 551.071(2).

*Motion to go into Executive Session made by Mr. Alvarez and seconded by Mr. Perez at 1:50 PM.*

*Motion to come out of executive session made by Mr. Alvarez and seconded by Mr. Perez at 2:21 PM.*

8. Action Relative to the Executive Session

*Motion made by Mr. Perez to continue contract with Santa Rosa Fire Department pending a two-month fire inspection. Mr. Perez requested Emergency Management to conduct a feasibility study for a county ESD Department in the area as well.*

9. Adjournment.

*Motion to adjourn at 2:23 PM made by Mr. Alvarez and seconded by Mr. Perez.*

*Unanimous approval by the Board members present.*